



**APPLICATION FOR  
BUILDING PERMIT**

*All applications to be submitted typed or legibly written in blue or black ink.*

**TYPE OF PERMIT**

- |                                      |  |  |   |
|--------------------------------------|--|--|---|
| <input type="checkbox"/> Commercial  | <input type="checkbox"/> New business      | <input type="checkbox"/> Single Family | <input type="checkbox"/> Occupancy Cert.          |
| <input type="checkbox"/> Residential | <input type="checkbox"/> Existing business | <input type="checkbox"/> Multi-family  | <input type="checkbox"/> Other (please describe): |
| <input type="checkbox"/> Industrial  | <input type="checkbox"/> Construction      | <input type="checkbox"/> Demolition    |   |

Site owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Site address: \_\_\_\_\_ Email: \_\_\_\_\_

- |   |                                 |                                |                                |
|---|---------------------------------|--------------------------------|--------------------------------|
| <input type="checkbox"/> General contractor | <input type="checkbox"/> Lessee | <input type="checkbox"/> Owner | <input type="checkbox"/> Agent |
|---|---------------------------------|--------------------------------|--------------------------------|

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

**DESCRIPTION OF WORK**

- |                                   |                                   |                               |                                  |                                |
|-----------------------------------|-----------------------------------|-------------------------------|----------------------------------|--------------------------------|
| <input type="checkbox"/> Electric | <input type="checkbox"/> Plumbing | <input type="checkbox"/> HVAC | <input type="checkbox"/> Framing | <input type="checkbox"/> Other |
|-----------------------------------|-----------------------------------|-------------------------------|----------------------------------|--------------------------------|

Work to be done: \_\_\_\_\_

Square footage of Structure: \_\_\_\_\_

Square footage of site: \_\_\_\_\_

**CERTIFICATE OF USE AND OCCUPANCY**

Business owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Business name: \_\_\_\_\_

Site owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Site owner address: \_\_\_\_\_

**OTHER PERMITS**

- |                                       |  |                                      |                               |
|---------------------------------------|--|--------------------------------------|-------------------------------|
| <input type="checkbox"/> Right-of-way | <input type="checkbox"/> Special privilege | <input type="checkbox"/> Flood plain | <input type="checkbox"/> Sign |
|---------------------------------------|--|--------------------------------------|-------------------------------|

**TOTAL COST OF LABOR AND MATERIALS :** \$ \_\_\_\_\_

***Providing false, incomplete, or misleading information on this application is subject to a \$500 fine.***

Building permit: \$ \_\_\_\_\_

Application fee: \$ \_\_\_\_\_

Deposit: \$ \_\_\_\_\_

Total: \$ \_\_\_\_\_

I acknowledge that the above information is true and correct to the best of my knowledge, and I agree to comply with all state, county, and city codes and ordinances.

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / 20

Clerk/Inspector: \_\_\_\_\_ Date of permit: \_\_\_\_ / \_\_\_\_ / 20