



**APPLICATION FOR
SPECIAL PERMIT/SPECIAL
EXCEPTION**

All applications to be submitted typed or legibly written in blue or black ink.

Description

Under the terms and conditions indicated in Article 1359 of the Zoning Ordinance, application is hereby made for a Special Permit/Special Exception pursuant to Article _____ to allow the following:

Property (address) and description (tax map number, parcel, and lot):

Property owner:

Name: _____ Phone: _____

Address: _____ Email: _____

Applicant (person or corporation to whom the license would be granted):

Name: _____ Phone: _____

Address: _____ Email: _____

The following exhibits are to be attached and made part of this application:

- Site plan of Real Estate involved (if applicable); drawn to scale with scale shown, with direction North clearly indicated on the drawing, showing all boundary lines and placement of existing and/or proposed structures, and with all dimensions shown (setbacks, buildings, etc.).
- Treasurers' receipt for One Hundred Fifty dollars (\$150.00) filing fee.

All of the above documentation is to be submitted to the office of the Planning Commission by: _____

Notice of Procedure

I/We, the undersigned, am/are aware that the Board of Zoning Appeals will hold a public hearing on the request for a Special Permit/Special Exception on Tuesday, _____ at **5:30 p.m.** in the Council Chambers of Huntington City Hall. It is my responsibility to attend (or send a representative) to this meeting to present plans and to answer questions regarding the request for a Special Permit/Special Exception.

Signature of applicant

Date

Signature of owner

Date

OFFICE USE ONLY
_____ RECEIVED
_____ STAFF INITIALS