



**APPLICATION FOR APPEAL
FOR VARIANCE OF
SUBDIVISION REGULATIONS
TO PLANNING COMMISSION**

**Huntington City Hall
800 Fifth Avenue
P.O. Box 1659
Huntington, WV 25717**

All applications to be submitted typed or legibly written in blue or black ink.

Applicant: _____ Phone (business): _____ (cell) _____

Address: _____ Email: _____

Owner: _____ Phone (business): _____ (cell) _____

Address: _____ Email: _____

We, the undersigned, hereby request the Planning Commission to vary or modify the application of the regulations or provisions set forth in the following paragraphs of the City of Huntington Development Ordinance, under the provisions of Article 5, Urban and Regional Planning and Zoning, Chapter Eight A of the Code of West Virginia, effective June 13, 2004 and under the provision of Article 1393 of the City of Huntington Development Ordinance, adopted December 26, 2000.

Variance requested for Section _____, of the City of Huntington Zoning Ordinance.

Variance requested for Section _____, of the City of Huntington Development Ordinance.

This is an application for: _____

Give description of property including tax map, parcel, lot number (if applicable), street address and/or other description:

This variance is requested for the following reason (state any reason which the Board of Zoning Appeals should be aware of in forming its decision): _____

(Attach additional pages if necessary)

The following exhibits are to be attached and made part of this application:

- Site plan of Real Estate involved (if applicable); drawn to scale with scale shown, with direction North clearly indicated on the drawing, showing all boundary lines and placement of existing and/or proposed structures, and with all dimensions shown (setbacks, buildings, etc.).
- Treasurers' receipt for One Hundred Fifty dollars (\$150.00) filing fee.

All of the above documentation is to be submitted to the office of the Planning Commission by: _____ in order to be placed on the next Board of Zoning Appeals agenda.

I, the undersigned, am aware that a Public Hearing by the Planning Commission will be held on Monday, _____. It is my responsibility to attend (or send a representative) to the above meeting to present plans and to answer any questions regarding the request for a Variance. All meetings are held at 5:30 p.m. in City Hall Council Chambers.

Signature of applicant _____ Date _____

Signature of owner _____ Date _____