



HUNTINGTON
WEST VIRGINIA
Office of the Mayor

**PARADE PERMIT
 APPLICATION**

Huntington City Hall
800 Fifth Avenue
P.O. Box 1659
Huntington, WV 25717

Name of organization: _____

Contact person: _____

Address: _____

Phone: (Business) _____ Cell: _____

Email: _____ Fax: _____

Name of parade: _____

Date of parade: ____ / ____ / 20 ____ Start time: _____ End time: _____

Purpose of parade: _____

Number of units in parade: _____ Type of units: _____

Parade route (be specific): _____

***A \$25.00 parade fee and Certificate of Insurance must be attached before the application can be processed.
 A certificate of liability insurance must show the City as an additional insured party for the event.***

\$25.00 fee attached? Yes No Certificate of Insurance attached? Yes No

City of Huntington services required for parade:

Barricades: Yes No Time needed: _____

Location: _____

Parking meters bagged: Yes No Time needed: _____

Location: _____

***Completed forms may be hand-delivered to the Mayor's Office in Rm. 8 of City Hall, 800 Fifth Avenue,
 faxed to 304.696.4493, or mailed using the address at the bottom of the page.***

***If assistance from the Huntington Police Department is required for your event, please contact the
 Mayor's Office for a cost estimate.***