



Finance Division  
 P.O. Box 1659  
 Huntington, WV 25717-1659  
 Phone: (304) 696-5540  
 Email: finance@cityofhuntington.com

Mail Form to: City of Huntington  
 Attn: Finance Address Change  
 P. O. Box 1659  
 Huntington, WV 25717

## Change of Address Form

**Instructions:** Please complete form, sign and return to the address listed above. Be sure include all accounts that will need the updated address.

**Name:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Current Mailing Address:** \_\_\_\_\_

**New Mailing Address:** \_\_\_\_\_

Account #	Account Type MSF, RF, B&O, CSF, Other (Please describe)	Property Address	Property Owner (if different than name above)

\*Municipal Service Fee (MSF), Refuse Fee (RF), Business & Occupation Taxes (B&O), City Service Fee (CSF)

*I declare under penalties of perjury, that this form, including any accompanying documentation, has been examined by me and to the best of my knowledge and belief, is a true, correct, and complete.*

*Please note: If being signed by Authorized Representative or Power of Attorney, a copy of appointment documents **must** accompany this form in order for a change request to be made.*

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date