



FLOODPLAIN DEVELOPMENT PERMIT APPLICATION
(To be completed in Blue or Black ink)

SECTION 1: GENERAL PROVISIONS (APPLICANT to read and sign)

1. No work may start until a Floodplain Development Permit and Location Improvement Permit have been issued.
2. The permits may be revoked if any false statements are made herein.
3. If revoked, all work must cease until a permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.
8. I, THE APPLICANT, CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

(APPLICANTS SIGNATURE): _____

DATE: _____

SECTION 2: PROPOSED DEVELOPMENT (To be completed by APPLICANT)

NAME	ADDRESS	TELEPHONE
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APPLICANT _____

BUILDER _____

ENGINEER _____

PROJECT LOCATION:

To avoid delay in processing the application, please provide sufficient information to easily identify the project location, providing the street address, Tax Map Parcel and Lot information or legal description (attach) and, if outside urbanized areas, the distance to the nearest intersecting road or well-known landmark. A sketch attached to this application showing the project location would be helpful.



DESCRIPTION OF WORK (Check all applicable lines):

A STRUCTURAL DEVELOPMENT

<u>ACTIVITY</u>	<u>STRUCTURE TYPE</u>
____ New Structure	____ Residential (1-4 Family)
____ Addition	____ Residential (More than 4 Family)
____ Alteration	____ Non-Residential (Floodproofing? ____ Yes)
____ Relocation	____ Combined Use (Residential & Commercial)
____ Demolition	____ Manufactured (Mobile) Home
____ Replacement	____ (In Manufactured Home Park? ____ Yes)

ESTIMATED COST OF PROJECT \$ _____

B. OTHER DEVELOPMENT ACTIVITIES:

- ____ Fill ____ Mining ____ Drilling ____ Grading
- ____ Excavation (Except for Structural Development Checked Above)
- ____ Watercourse Alteration (Including Dredging and Channel Modifications)
- ____ Drainage Improvements (Including Culvert Work)
- ____ Road, Street or Bridge Construction
- ____ Subdivision (New or Expansion)
- ____ Individual Water or Sewer System
- ____ Other (Please Specify) _____

After completing SECTION 2, APPLICANT should submit form to Local Administrator for review.

SECTION 3: FLOODPLAIN DETERMINATION
(To be completed by LOCAL ADMINISTRATOR)

The proposed development is located on FIRM Panel No. _____ Dated _____.

The proposed development:

- ____ Is NOT located in a Special Flood Hazard Area (Notify the applicant that the application review is complete and NO FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED).
- ____ Is located in a Special Flood Hazard Area
 - FIRM zone designation is _____.
 - Base Flood Elevation at the site is: _____ Ft. NAVD 88 (MSL)
- ____ Unavailable
- ____ The proposed development IS located in a floodway.
 - FBFM Panel No. _____ Dated _____.
- ____ See SECTION 4A for additional instructions.

SIGNED _____

DATE _____



SECTION 4: ADDITIONAL INFORMATION REQUIRED
(To be completed by LOCAL ADMINISTRATOR)

The APPLICANT must submit the documents *checked* below before the application may be processed:

- _____ A site plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions and proposed development.
- _____ Development plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water resistant materials used below the first floor, details of floodproofing of utilities located below first floor and details of enclosures below the first floor. Also, _____.
- _____ Subdivision or other development plans (if the subdivision or other development exceeds 50 lots or 5 acres, whichever is the lesser, the applicant must provide 1% annual chance flood elevations if they are not otherwise available).
- _____ Plans showing the extent of watercourse relocation and/or landform alterations.
- _____ Top of new fill elevation _____ Ft. NAVD 88 (MSL).
- _____ Floodproofing protection level (non-residential only) _____ Ft. NAVD 88 (MSL).
For floodproofed structures, APPLICANT must attach certification from a registered engineer or architect.
- _____ Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in the height of the 1% annual chance flood. A copy of all data and calculations supporting this finding must also be submitted.
- _____ Other: _____

SECTION 5: PERMIT DETERMINATION (To be completed by LOCAL ADMINISTRATOR)

I have determined that the proposed activity A. _____ Is
B. _____ Is Not

In conformance with the provisions of Article 1349 of the City of Huntington Zoning Ordinance. The permit is issued subject to the conditions attached to and made part of this permit.

SIGNED _____ DATED _____

If BOX A is checked, the LOCAL ADMINISTRATOR may issue a Floodplain Development Permit upon payment of designated fee.

If BOX B is checked, the LOCAL ADMINISTRATOR will provide a written summary of deficiencies. APPLICANT may revise and resubmit an application to the LOCAL ADMINISTRATOR or may appeal a decision to the Board of Zoning Appeals.



APPEALS: Appealed to the Board of Zoning Appeals? ___ Yes ___ No
Hearing dates: _____
Board of Zoning Appeals Decision – Approved? ___ Yes ___ No

CONDITIONS: _____

SECTION 6: AS-BUILT ELEVATIONS
(To be submitted by APPLICANT before Certificate of Compliance is issued)

The following information must be provided for project structures. This section must be completed by a registered professional engineer or licensed land surveyor (or attach a certification to this application).

1. Actual (As-Built) Elevation of the top of the lowest floor, including basement, bottom of lowest structural member of the lowest floor, excluding piling and columns.
2. Actual (As-Built) Elevation of floodproofing protection is _____ FT. NAVD 88 (MSL).

NOTE: Any work performed prior to submittal of the above information is at the risk of the APPLICANT.

SECTION 7: COMPLIANCE ACTION (To be completed by LOCAL ADMINISTRATOR)

The LOCAL ADMINISTRATOR will complete this section as applicable based on inspection of the project to ensure compliance with the community’s local law for flood prevention.

INSPECTIONS: DATE: _____ BY _____ DEFICIENCIES? ___ YES ___ NO
DATE: _____ BY _____ DEFICIENCIES? ___ YES ___ NO
DATE: _____ BY _____ DEFICIENCIES? ___ YES ___ NO

SECTION 8: CERTIFICATE OF COMPLIANCE (To be completed by LOCAL ADMINISTRATOR)

Certificate of Compliance/Occupancy issued:

DATE: _____

BY: _____