

Minutes
Huntington Planning Commission
April 4, 2022

A meeting of the City of Huntington Planning Commission was held on April 4, 2022 at 5:30 p.m. in the City Hall Council Chambers. *Mr. Gallagher* called the meeting to order.

Members Present: Sarah Walling, Sean Hornbuckle, Gerry Holley, Holly Smith Mount, Brian Gallagher

Members Absent: Major Steve Williams, Stephanie Vlahos Bryant, Ursulette Ward, Carl Eastham,

Staff Present: Janney Lockman, Planner
Breanna Shell, Planning Director
Ericka Hernandez, Assistant City Attorney
Patricia Usher, Zoning Officer

Ms. Walling made a motion to approve the March Minutes as presented; *Ms. Smith Mount* seconded the motion. All were in favor, and the Minutes were approved.

PC 22-01

A petition to make the following changes to the City of Huntington Zoning Ordinance:

1. To Amend Article 1345 Sign Regulations and Site Lighting including, but not limited, to the following proposed changes: updating language and structure for readability, consistency, and content neutrality; permits for existing sign structures maintenance; illumination; permitting and size for window signs; abandoned nonconforming sign structures; sign measurements; signs in residential districts; awning signs; and Electronic Messaging Centers.
2. Amend Article 1315 Definitions and Measurements to match sign types and content neutral language in Article 1345, and update the Artisan Manufacturing and Sales definition to not require on premise sales.
3. Amend Article 1320 - Permitted Use chart to allow Banquet Halls or Conference Centers as a conditional use in the C-1 Neighborhood Commercial District.

Ms. Lockman presented the Staff Report, including comments from the Board of Zoning Appeals on the changes proposed. She concluded her presentation by asking the Commissioner determine time limit and size for temporary signs and demonstrated sign sizes with a sign demonstration.

The Commissioners discussed potential legal implications of the ordinance, the enforcement of the new temporary sign changes, and the implementation by staff.

Ms. Smith Mount made a motion to adopt 12 square feet for maximum sign size and a maximum time limit of 90 consecutive days for temporary signs that are exempt from permitting; *Ms. Walling* seconded the motion. Motion passed by a vote of 5 Yes to 0 No.

Ms. Walling asked whether the changes made now could be changed later if found to be not working. *Ms. Lockman* and *Ms. Hernandez* confirmed that the ordinance could be changed later if not effective and methods of enforcement and implementation could be changed to achieve those goals as well.

Mr. Holley left the meeting; therefore, the Board lacks quorum and cannot vote.

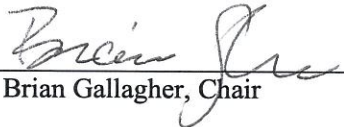
Ms. Walling made a motion to forward the petition with a favorable recommendation to City Council; *Ms. Smith Mount* seconded the motion. With only four members present, there is not quorum for a vote; the motions was withdrawn.

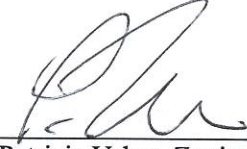
Ms. Walling directed staff to provide a clean copy of the changes made for the Commissioners to review and vote on at the next meeting.

Ms. Lockman informed the Commissioners there would be new changes to the codes on the next meeting agenda as well as one other petition.

The meeting adjourned at 6:20 p.m.

Date approved: 5/2/22

Chairperson: 
Brian Gallagher, Chair

Prepared by: 
Patricia Usher, Zoning Officer