

West Huntington Love Your Block 2021 Mini-Grant Applications Neighborhood Improvement Projects

Have a Neighborhood Improvement Idea? Propose your idea by completing this application and submitting it to us. If your project is selected, you can receive funding of up to \$1,000 to complete your project!

Projects must fit into at least 1 of the 3 following Project Categories (see our LYB Project Example sheet for more information):



1. Community Activities

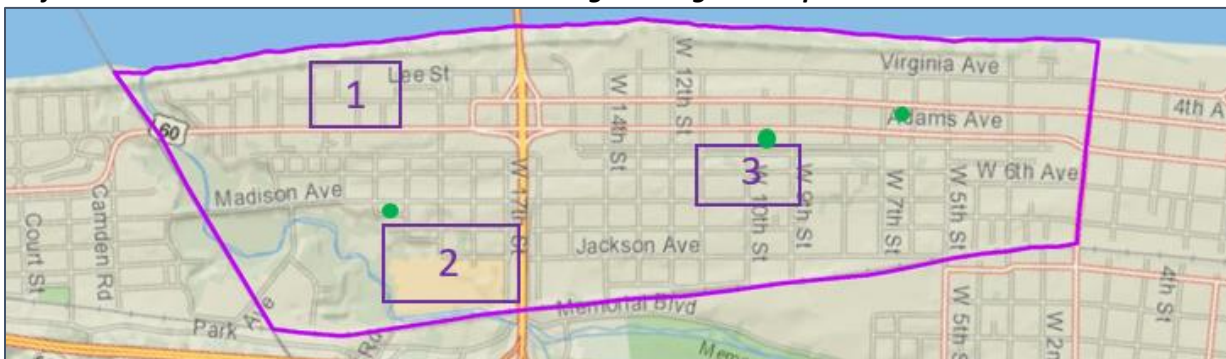


2. Litter Prevention



3. Beautification

Projects must be located within the West Huntington Target Area pictured below.



Focus Areas: Applications will be accepted from the West Huntington Target Area. Projects located within any of the following Focus Areas will be given additional points during Application Scoring.

1. Within a block of Central City Elementary School
2. Within a block of St. Cloud's Park
3. Within a block of West Middle School

The “●” represents Land Reuse Agency Vacant Lots that are available for projects (2021 Madison, 955 Adams, and 607 Washington). If you're interested in using one as your site location, please contact us.

Submit your **completed application and documentation** by mail or in person to Planning and Zoning, Huntington City Hall, Room 2, 800 5th Ave, Huntington, WV 25701 or by email to keeferk@huntingtonwv.gov by the deadline **(May 31, 2021)**.

If you have any questions or need assistance in any way, please contact us:

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West Huntington Love Your Block Coordinator
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Applicant Information

Requirements: Applicants must agree to complete the following activities in order to qualify for a Love Your Block grant.

1. Submit before and after photographs of the project as well as agree to the possibility of being interviewed on camera.
2. Submit periodic progress reports, including photographs of the project site improvement and community engagement efforts, while the project is being implemented.
3. Submit a final report upon project completion.
4. Attend Mandatory Orientation.

Full Name: _____

Title/Role (if applying as an existing organization or community group):

Email (if applicable): _____

Phone: _____ Alternate Phone (if applicable): _____

Preferred Method of Communication: Text Phone Email

Full Address: _____

Why is the West End important to you, i.e. what is your connection to this community?:

Project Information:

Requirements: In order to qualify for the Love Your Block grant, eligible projects must meet the following criteria:

1. The project must be located in the target area of West Huntington (shown above).
2. The applicant must recruit committed volunteers for the project.
3. The proposed budget must not exceed \$1,000.
4. During the project, a pick-up of litter in the area of the project must be coordinated.
5. The project must be able to be completed by September 17, 2021.
6. Applications must receive a score of at least 1 Point in every category specified on the Rubric and receive a Total Score no less than 20 Points. Please see the attached Rubric to review our scoring method.

Name of project: _____

Where would your proposed project take place? (Be specific; if you do not know the address, please describe the location to the best of your ability.) _____

Would your proposed project take place on privately owned property? Yes No

If the project is located on private property, please include a signed letter of permission from the property owner stating that the proposed project can take place at this location if selected.

Please provide a short description of your project. Explain what results you wish to achieve by completing this project.

What specific community issues/needs would your proposed project address? Please describe any and all benefits that your project would have on the community.

Materials and Budget: Please provide a detailed proposed budget for your project by filling out this table. Include all required materials.

| Item | Quantity | Use | Cost |
|------------------|----------------------------|-------------------|-------------------|
| <i>Ex. Mulch</i> | <i>Three 10 pound bags</i> | <i>For garden</i> | <i>30 dollars</i> |
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Total: _____

Volunteers: Please list any volunteers that will be participating in your project along with their community affiliation, their projects role(s), and their related skill(s).

Signature: _____

Date: _____

Rubric

1. **Location: 5 Points Total, + 2 Bonus if project is in Focus Area**
 - 5 Points- The location of the project is clear and specific. If applicable, the owner is specified and their signed permission is given.
 - 3 Points- The location of the project is described but not clearly specified. If applicable, the owner of the property is specified, but no signed permission from them is given.
 - 1 Point- The location of the project is described, but it is unclear if the property is privately owned.
 - 0 Points- The project is located outside of the West Huntington Target Area.
 - Add 2 bonus points if the project is located within a Focus Area of West Huntington.

2. **Budget: 5 Points Total**
 - 5 Points- The proposed project budget is clear with all required materials listed and priced accurately.
 - 3 Points- The proposed project budget total is given, but the required materials are not all listed or do not have accurate prices.
 - 1 Point- The proposed project budget total is given but does not seem accurate and required material prices are not given.
 - 0 Points- No budget is proposed for the project.

3. **Achievability: 10 Points Total**
 - 10 Points- The desired project result is realistic. All required materials are listed and attainable. Enough volunteers are listed to complete the project, and the volunteers' skills match with the skills required to complete the project.
 - 5 Points- The desired project result is realistic. All required materials are listed and attainable. Enough volunteers are listed to complete the project, but the volunteers' skills do not match with the skills required to complete the project.
 - 1 Point- The desired project result is realistic, but not all required materials are listed. Not enough volunteers are listed to complete the project.
 - 0 Points- The desired project result is unrealistic or the required materials are unattainable.

4. **Volunteers: 15 Points Total**
 - 15 Points- There are 3 or more volunteers listed, their roles are clearly described, and their skills are listed.
 - 10 Points- There are 3 or more volunteers listed, but their roles are not clearly described.
 - 5 Points- There are at least 2 volunteers listed, but their roles are not clearly described.
 - 0 Points- There are no volunteers listed.

5. **Benefits: 15 Points Total**
 - 15 Points- The proposed project addresses specific issues/needs in the community and has 3 or more benefits to the community listed.
 - 10 Points- The proposed project addresses specific issues/needs in the community and has 2 benefits to the community listed.
 - 5 Points- The proposed project addresses specific issues/needs in the community and has 1 benefit to the community listed.
 - 0 Points- The proposed project does not address specific issues/needs in the community and has 0 benefits listed.