



Job Title: Laborer, Street Division, Public Works Department

Status: Full-time

Salary Range: \$15.60-\$17.25/hr.

Job Description: see below

Candidates may apply in person at City Hall, Room 14 - HR Office or access the online application on the City of Huntington website: [www.cityofhuntington.com](http://www.cityofhuntington.com). Click on "City Government" and "Employment Opportunities." Applications/resumes will be received through the close of business on Tuesday, 12/13/22.

### LABORER

Job Category: AFSCME Bargaining Unit  
Department: Public Works  
Division: Street

Job Code No.: DPW-09  
Pay Grade: H4  
FLSA Status: Nonexempt

### NATURE OF WORK

This is manual labor in the performance of unskilled and semi-skilled tasks that may be of a physically demanding nature within the Street Division of the Public Works Department.

Work involves responsibility for performing manual labor, which may be of a heavy nature, which does not require a high degree of manipulative skill or previous experience in order to do an effective job. As work experience is gained, employees of this class may be assigned to somewhat more difficult and responsible tasks. Work may involve occasional operation of trucks or other mechanized equipment. Work assignments frequently are detailed, and the work is subject to review while in progress and upon completion by the Working Foreman.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

Participates in the construction, maintenance and repair of public works facilities and equipment; cleans road surfaces and applies and rakes patching material; assists in building forms and pouring and finishing concrete; mixes mortar; maintains and assists in the repair of curbs, gutters and culverts; operates hand and power tools in the normal course of assignments.

Cleans and maintains right-of-way facilities, including drainage ditches and gutters; cuts trees; removes weeds, brush, leaves, trash, debris and other materials; may use chain saw and feed chipper.

Operates a jackhammer and hand-digging tools and equipment; paints equipment, buildings and facilities as required.

Assists in the removal, repair and installation of fences and street signs; performs general landscaping and repair work of yards and driveways in public rights-of-way under supervision; participates in snow removal and sanding of roadways; participates in the repair and installation of chains.

May repair tools as needed; may maintain tool inventory; may reorder tools when necessary.

May act as a messenger in delivery of papers and parts and pick up of parts and tools; may wash vehicles.

Performs clean-up duties after parades; may pick up trash and clean rest rooms at public facilities.

Performs minor vehicle equipment maintenance work.

Other duties as assigned.

#### MINIMUM QUALIFICATIONS

Graduation from high school or GED or any equivalent combination of education and experience.

#### NECESSARY KNOWLEDGE, SKILLS AND ABILITIES

Some knowledge of tools used in maintenance and construction work.

Some knowledge of the precautions necessary to work safely with and around mechanized equipment.

Ability to understand and carry out verbal and written instructions.

Ability to establish and maintain effective working relationships with other employees and the general public.

Sufficient strength to do heavy lifting and carrying.

#### SPECIAL REQUIREMENTS

Valid driver's license from state in which employee resides.

24-hour availability.

#### TOOLS AND EQUIPMENT USED

Motor vehicle, telephone, rake, shovel, broom and hand tools.

#### PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects and to reach with hands and arms. The employee is frequently required to sit, stand, walk, bend, kneel, talk, see, hear and smell.

The employee may occasionally lift and/or move up to 75 pounds.

#### WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed outdoors in all weather conditions, including temperature extremes and wet and/or humid conditions. Work is occasionally performed in emergency and stressful situations. The employee is frequently exposed to dust, fumes or airborne particles, loud noise and heavy traffic.

The noise level in the work environment is usually loud.

#### SUMMARY

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the City of Huntington and the employee and is subject to change by the City as the need arises.