



PLANNING & ZONING

City of Huntington
Planning & Zoning
P.O. Box 1659 | Huntington, WV 25717
(304) 696-5540, option 3
planningdept@huntingtonwv.gov

Sign Permit Application

Applicant Name: _____ Phone: _____

Mailing Address: _____ Email: _____

Property Owner: _____ Phone: _____

Sign Information

****A Sign/Site Plan MUST be submitted with this application ****

Business Name: _____ Phone: _____

Address: _____ Email: _____

Sign Fabricator: _____ Phone: _____

Sign Installer: _____ Phone: _____

Total Estimated Cost (labor and materials): _____

Please provide the following information for the proposed signage:

What is the linear frontage for the commercial space or building?

Primary: _____ Secondary (if applicable): _____

Sign 1

Type: _____

Dimensions: _____ x _____

Square footage: _____

Projection from wall: _____

Height mounted: _____

Illumination type:

- Internal
- External

Facings:

- Single-sided
- Double-sided

Sign 2

Type: _____

Dimensions: _____ x _____

Square footage: _____

Projection from wall: _____

Height mounted: _____

Illumination type:

- Internal
- External

Facings:

- Single-sided
- Double-sided

Sign 3

Type: _____

Dimensions: _____ x _____

Square footage: _____

Projection from wall: _____

Height mounted: _____

Illumination type:

- Internal
- External

Facings:

- Single-sided
- Double-sided

I, the undersigned, do hereby certify that I have read and examined this document and do certify that all information included therein is true and correct to the best of my knowledge, and I authorize the City of Huntington to investigate all statements or other information contained in this application form and any attachments submitted with it. I understand and agree that any misrepresentation, falsification, or material omission of information may result in denial of my permit. I will comply with all applicable laws and ordinances whether specified herein or not. I understand that the granting of a permit does not presume to give authority to violate or cancel the provisions of any other federal, state, or local law regulating construction or performance of construction. I certify that all building requirements have been met, including wind load. Furthermore, I, the undersigned, do hereby agree to assume responsibility for any and all other liabilities which may arise or occur, including, but not limited to, any personal injuries or property damage, arising out of the use of said permit.

Print Name

Signature

Date



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For Office Use

| | | |
|------------|---|---------------|
| Zoning: | <input type="radio"/> Approved | Project Name: |
| Parcel ID: | <input type="radio"/> Denied | Meeting Date: |
| | <input type="radio"/> Variance required | BZA Decision: |

Conditions:

Reviewed By: _____

Date: _____