

Request for Qualifications
#2023-10-02-Consultant for Brownfield Assessment Grant

A. INTRODUCTION

The City of Huntington invites interested environmental/planning consultants to submit Statements of Qualification (SOQ) who will conduct assessments and develop cleanup/reuse plans for the City of Huntington in support of their recently awarded EPA Brownfields Assessment grant. City of Huntington is looking for firms with documented experience providing Brownfields (environmental) grant-related consulting services. The project objectives include continuing the success of our Brownfields program by assisting City of Huntington with development, implementation, and management of this new assessment and potentially future grants. Prospective firms should have competence in administering grants according to the provisions of the Environmental Protection Agency's General Terms and Conditions. Cost Proposal must be part of your submittal (see attachment A below)

The City of Huntington is issuing this request for qualifications (RFQ) and anticipates selecting a firm that has extensive Brownfields experience working in a local government setting with EPA grant funds and their requirements. All Statements of Qualifications are due by 2:00 PM local time (City of Huntington, WV) on Monday November 27th, 2023 and must be submitted through BidExpress.com.

The scope of this project may include the following:

- Community Outreach and Marketing
- Financial and Performance Reporting
- Phase I ESAs
- Phase II ESAs
- Reuse and Remediation Planning

Only the firms responding to this RFQ will be considered and all that are received will be reviewed.

This grant requires a good faith effort by all parties to utilize Disadvantaged Business Enterprises, including Small, Minority, and Women's Business Enterprises. Please specify in your response if your firm qualifies for one of these categorizations and be prepared to provide documentation upon request.

The expected outcomes of the Brownfield Assessment Program are: (1) to reduce real or perceived negative environmental impacts to the community; (2) to facilitate greater community access; and, (3) create favorable economic conditions for smart and sustainable growth.

B. QUALIFICATIONS

Consultant's qualifications will include a description of the firm's organization, including the name and address of the business, year established, number of employees, and descriptive breakdown of staff and types of services provided. Familiarity with brownfields or equivalent processes should be demonstrated by describing recent projects. Include references and names of personnel involved in the projects described. Key personnel assigned to the project will be identified and resumes provided. The proposal should emphasize recent experience of personnel and their roles in similar projects.

C. SCHEDULE AND COSTS

The proposal should include fixed prices for the work to be performed. Unit rates on which costs are based should be included with the proposal. Time should be allowed in the schedule for the city to review and revise draft deliverables and for preparation of final documents. (See Attachment A)

D. QUALIFICATIONS EVALUATION CRITERIA

Qualifications will be evaluated using the following criteria and scoring factors:

- 25% General Information - The business's reputation for personal and professional integrity and competence; ability to work and comply with federal, state, and local government agencies and persons in official oversight/compliance capacities; and familiarity and experience with the type of project/process
- 25% Key Personnel Experience - Professional and educational experience of key personnel to be assigned to the project
- 10% Approach - Approach to accomplish required services, ability of the business to perform the required work within the project period
- 10% Demonstrate that the location of the firm is such that services to the City will be readily available and convenient.

- 5% Disadvantaged Business Enterprises, including Small, Minority, and Women’s Business Enterprises.
- 25% Cost Proposal to provide these services to the City of Huntington. This should be based on the information provided in Attachment A.

The City reserves the right to reject all SOQs if it is determined that to do so is in the City’s best interest. The City will review all SOQ received to determine those consultants who are qualified, responsive, and responsible to provide the services set forth by this RFQ. The top consultants will then be interviewed by the selection committee.

E. QUALIFICATION’S FORMAT

Firms interested in the above project shall submit:

A cover letter expressing interest in performing the services described in the SOQ.

A statement of qualifications addressing each criteria listed above, which is a maximum of twenty (20) pages of at least twelve (12) point font (excluding cover letter and resumes). Resumes for each key team member (limited to a maximum length of two pages each) Previous project reference letters and contact information.

Adherence to the maximum page criterion is critical; each page side (maximum of 8½”X11”) with criteria information will be counted. Pages that have project photos, charts, and graphs will be counted towards maximum number of pages, twenty (20). The City of Huntington reserves the right to accept or reject SOQs that exceed the maximum 20 page limit.

F. DIRECTIONS FOR SUBMITTING QUALIFICATIONS

The City of Huntington will accept a Statement of Qualifications (SOQ) for providing consulting services of this nature until 10:00 am eastern time on Thursday November 16th, 2023 and must be submitted on bidexpress.com. At that time, electronic submissions will be publicly opened in the City Clerk’s Office Room 135, 800 5th Avenue, Huntington, WV.

Anticipated Schedule

Advertisement	Oct 26 th & Nov 2nd, 2023
Questions due	Same as SOQ due date
Statement of Qualifications due	November 20th @ 2:00 PM
City Review & Selection of top 3 Firm(s)	To be determined

InterviewsTo be determined

Contact with Evaluation Team: All firms interested in this project, (including the firm’s employees, representatives, agents, lobbyists, attorneys and sub-consultants), will refrain under penalty of disqualification, from direct or indirect contact for the purpose of influencing the selection or creating bias in the selection process; with any person who may play a part in the selection process, including but not limited to, the evaluation team, other city staff. This policy is intended to create a level playing field for all potential firms, assure that contract decisions are made in public and to protect the integrity of the selection process.

All contact during this selection process must be addressed to the authorized representative identified below:

Dan Underwood, Purchasing Director, 304-696-5540 x2015 or
dunderwood@huntingtonwv.gov

*** ALL STATEMENTS OF QUALIFICATIONS MUST BE RECEIVED ON BID EXPRESS BY THE ABOVE-REFERENCED TIME AND DATE.

ATTACHMENT A FOLLOWS

BROWNFIELDS OUTLINE
ASSESSMENT COOPERATIVE AGREEMENT WORK PLAN
FOR
Huntington Innovation Plan Brownfield Revitalization
6/23/2023

Submitted by

City of Huntington

800 5th Ave Huntington WV 25701

Cathy Burns 304-696-5540 ext.2335

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1.0 PROJECT OVERVIEW

- **Project Description**

The City of Huntington will use the U.S. EPA Brownfield Community-Wide Assessment Grant to continue and expand its past decade of success and partnership with EPA on brownfields and land revitalization. Huntington will conduct Phase I and Phase II environmental site assessments at priority brownfield sites in targeted neighborhoods struggling with socio-economic challenges and blighted brownfields, and to forge remedial and revitalization plans to transform these sites and fulfill the “Huntington Innovation Plan” which guides the community.

Despite being the second-poorest city in the fifth-poorest state in America, Huntington is underway with major economic diversification and community progress, first launched from our brownfield efforts. Huntington has targeted its revitalization efforts to its three most economically distressed and minority neighborhoods plus our downtown, and crafted reuse initiatives including the “Huntington Brownfields Innovation Zone” (H-BIZ), the “Gateway Revitalization” of the predominantly African-American, Fairfield neighborhood, the “West Huntington Main Street Revitalization”, and the Downtown-Marshall University “Innovation District”. Each of these is hindered by major brownfields which Huntington will address with this requested funding and leverage with public and private resources for productive new uses and job creation.

Huntington is guided by its “Plan2025” comprehensive land use and development plan – which specifically identifies these brownfields as priorities for revitalization. Plan2025 was created with the Huntington Neighborhood Institute (including members the Fairfield Community Development Corporation, the Highlawn Alliance, the West Huntington Organization, and the Downtown Neighborhood Association). Huntington’s northstar mission is the Huntington Innovation Plan (HIP Plan), created in 2017 to tackle blight and brownfields, and guide revitalization in the struggling Fairfield, Highlawn, and West Huntington neighborhoods along with downtown. These specific target brownfield sites have been prioritized for revitalization by specific neighborhood plans which grew from the HIP Plan, including Fairfield’s

HUD Choice Neighborhood "Neighborhood Transformation Plan" (calling for expansion of the AD Lewis Community Center, and creation of a local grocery), the H-BIZ Brownfield Areawide Plan for Highlawn, and the "14West" plan for West Huntington created with NEA Our Town backing.

- **Project Team Structure and Responsibilities**

The same Mayor, team, and City staff who have effectively managed the successful 2015 EPA Brownfield Areawide Assessment, 2015 EPA Community-Wide Assessment, 2018 EPA Brownfields Cleanup RLF, 2020 EPA Brownfield Site-Specific Assessment for the ACF Industries site, and 2021 Supplemental RLF grant, will manage this requested FY23 EPA Brownfield Community-Wide Assessment grant. This same team has leveraged nearly \$100 million in federal, state, philanthropic, local, and private sector funding into the brownfield revitalization projects spurred by EPA awards. Led by Huntington Director of Economic Development Cathy Burns and Deputy Director Lisa Riley, this team has also effectively managed ARC, EDA, HUD, and DOT grants associated with Huntington's brownfield sites. Huntington is very pleased that its team have become brownfield experts, and we are excited about the thought of continuing the endeavor.

Huntington has established staff positions to provide support to the core Department of Economic Development brownfields team on this grant, including City Manager Hank Dial, Chief Financial Officer Kathy Burks, Communications Director Bryan Chambers, Human Resources Director Sherry Lewis, Utility Director Brian Bracey, Stormwater Director Sherry Wilkins, Public Works Director Mark Bates, and a talented and effective Mayor Steve Williams. Huntington's capacity is further bolstered by George Carico at the West Virginia Brownfields Assistance Center at Marshall University, Marshall University Vice President for Economic Development Bob Plymale, and Huntington's Regional Economic Development Council Director Chris Chiles (a successful EPA brownfield grantee). An established and active Huntington Brownfields Task Force including experts in law, banking, finance, and community engagement backs the city team. Project manager Rebekkah Jackson (Grants manager) will lead all project teams and will be invested with the authority necessary to complete the project. She will serve as liaison between Huntington and EPA Region 3 OBLR, will manage all procured contractors and experts, and will be responsible for assuring compliance with the administrative and reporting requirements of the cooperative agreement.

2.0 SCOPE OF WORK (Project Task Descriptions)

Task 1: Project Management and Reporting

A project manager will be responsible for assuring compliance with grant requirements. Tasks include oversight and performance reporting. Travel expenses of \$2,014 for travel and per diem, have been budgeted for two people to attend EPA's national brownfields conference in year one and \$1,210 per year to attend the WV Brownfields Conference in years one through four to learn best practices and identify ways to leverage EPA resources. *Lead* – Project management responsibilities will be conducted by Rebekkah Jackson with assistance from Director of Economic Development Cathy Burns (25+ years of experience, including as Huntington City Manager) and Assistant Director Lisa Riley (25+ years of experience).

Huntington has a solid and consistent record of complying with U.S. EPA Brownfield grant requirements, including in the production and implementation of workplans, the timely filing of quarterly and final reports, diligent entries into the ACRES database, and completion of projects on-time and on-budget. This is the case for Huntington's 2015 Community-Wide Assessment Grant, its 2018 RLF, and its 2020 Site Specific Assessment Grant. All were closed out, with no remaining funds.

Huntington will track progress as it has done under EPA Brownfield grants for the past seven years. An established work plan, to be approved by EPA, will help to guide outputs and outcomes. The project manager will evaluate progress based upon milestones identified in the work plan. Internal software will be used to help ensure that assessment and reuse planning activities are moving along, and that project outputs and outcomes are being achieved. This will provide safeguards that grant funds are expended in a timely and efficient manner. Huntington's environmental contractors will continue to regularly enter required data into ACRES.

Task 2: Community Involvement

Huntington fully intends to continue the robust community engagement and input process we have been using since EPA awarded Area-wide and Assessment grants in 2015. There is a standing, multi-stakeholder "Brownfields Task Force" which meets quarterly and as necessary to guide brownfield efforts. The Associate Planner will oversee and coordinate with the Huntington Neighborhood Institute and the specific neighborhood associations in the target brownfield neighborhoods on workshops, public polls, email and newsletter distributions, and public events to incorporate input. Public meetings may include expert speakers that will be chosen based on the issue(s) that are being addressed within that neighborhood. The speaker may be a member of our Brownfields Task Force or previous experts used in past Brownfields projects. Huntington holds monthly meetings of the "HIP Huntington Task Force" which focuses on revitalization in Fairfield, West Huntington, and Highlawn where this assessment grant is focused. Huntington will utilize our Communications Director and may contract with an online marketing company, such as Bulldog Media, for website and social media tools to spread the word about events, workshops, issues, challenges, and progress on the brownfield efforts.

Task 3: Site Inventory, Assessments and Site Specific Activities

EPA resources will enable Huntington to conduct an estimated four Phase I Environmental Site Assessments (ESA) (note that many of our target sites already have completed Phase Is), five Phase II assessments, and up to 18 asbestos inspections in the blighted buildings downtown which will be part of the Huntington-Marshall Innovation District. Huntington will also use these resources for remedial planning and ABCA documentation by our environmental professionals at several key sites. In addition, Huntington will continue its well-known approach of robust revitalization and reuse planning (including site plans, market studies, infrastructure upgrade assessments, and resource roadmaps) at these sites, particularly the Flint Factory, the A.D. Lewis Center project, the Meadows School site, the Null Machine & Manufacturing complex, HADCO properties and in Gallaher Village. The project manager will assure that staff and contractor time will be dedicated to neighborhood and community outreach and engagement, and the support of the Huntington Brownfields Task Force. Huntington will ensure timely implementation of key activities by:

- *Procuring Contractors:* The project manager will hire environmental/planning contractors to conduct assessments and develop cleanup/reuse plans. These services will be solicited through a Request for Qualifications (RFQ) process compliant with local, state and federal requirements including 2 CFR 200.317-326 regulations.
- *Site Access:* The City project manager with environmental professional support will negotiate with landowners to secure access, although each and every target brownfield has willing landowner participants now. This permission will enable Huntington to access all property areas; conduct interviews, photographs, site sketches, and air monitoring; collect waste, soil, surface water, sediment, and groundwater samples; install groundwater monitoring wells, if necessary; and use equipment, including vehicles and drill rigs, to perform the above activities

Site-Specific Activities

Huntington will initiate and complete a planned four Phase I assessments. The City plans to conduct up to five Phase II assessments, and up to 18 asbestos inspections in the targeted areas. Huntington is also budgeting five remedial plans/ABCA documents. These activities will be conducted by qualified environmental professionals and preceded with approved Quality Assurance Project Plans (QAPP). *Lead* – Procured environmental contractors will ensure that all Phase I and Phase II activities meet ATSM standards and comply with the All Appropriate Inquiries Final Rule

Task 4: Reuse Planning

Huntington will use expert brownfield community land use planners and market feasibility experts to conduct reuse and revitalization plans. Proposed activities include: site concept plans and renderings, market feasibility assessments, infrastructure upgrade assessments, and resource roadmaps for leveraging resources. *Lead* – Huntington will procure a planning team familiar with market analysis, infrastructure needs, land use planning, and funding/financing options. Reuse plans include site plans for three sites; infrastructure upgrade assessment for two sites; resource roadmap for two sites.

3.0 OUTPUTS / OUTCOMES

The targeted brownfield revitalization efforts in this Assessment strategy will when completed: (a) create location for a grocery store in a food desert and expand the cherished but inadequate A.D. Lewis Community Center, in the most racially concentrated African-American neighborhood in the state; (b) boost commercial redevelopment of the Flint Factory property, the last brownfield to need cleanup and revitalization in the H-BIZ target area after Huntington has moved the ACF Industries, McGinnis Property, and Ingram Barge brownfield sites forward with past EPA grant awards; (c) facilitated the highly-anticipated “Huntington/Marshall Innovation District” mixed-use, knowledge-sector redevelopment of blighted buildings downtown; and (d) transform small but high-impact brownfields dragging on the West Huntington community at Null Machines, and in Gallaher Village at the long-vacant Village Cleaners and blighted gas station sites. None of these projects involve resident displacement or gentrification, and they are backed by grassroots neighborhood and resident organizations. Outcomes of each task are listed below.

Task 1: Project Management

Outputs

Re-convening Brownfields Task Force and Neighborhood Institute/Associations, with at least four meetings over 4-year project period. 16 reports (4 reports/year x4 years); one closeout report; Assessment, Cleanup and Redevelopment Exchange System (ACRES) updates

Task 2: Community Engagement

Community engagement plan; meetings with neighborhood groups; & newsletters/fact sheets/web updates

Task 3: Site Assessments

Four Phase I and five Phase II assessments;
18 asbestos inspections; one generic QAPP;
& six site-specific QAPP addenda; five ABCAs

Task 4: Reuse Planning

Reuse site plans for three sites;
infrastructure upgrade assessment for two
sites; resource roadmap for two sites.

4.0 BUDGET: \$500,000

5.0 QUALITY ASSURANCE

Activities will be conducted by qualified environmental professionals and preceded with approved Quality Assurance Project Plans (QAPP). *Cost estimate* – \$310,000. *Lead* – Procured environmental contractors will ensure that all Phase I and Phase II activities meet ATSM standards and comply with the All Appropriate Inquiries Final Rule.

Prior to undertaking activities involving the collection of environmental samples, the City of Huntington will prepare and submit a Quality Management Plan and either a Quality Assurance Project Plan (QAPP) and field sampling plan (FSP) combination or a Quality Assurance Program Plan (QAPrP) along with field sampling plan (FSP) for each property which meets the approval of the U.S. EPA Region III Brownfields Program. The QAPP/FSP or QAPrP with FSP for each site will describe the sampling and analytical strategies, methods and procedures approved by EPA that will be used in all sampling activities. The QAPP/QAPrP/FSP will be submitted at least 45 days prior to the initiation of field activities and approval will be obtained prior to performing any field sampling.

6.0 LEVERAGING

Resources Needed for Site Reuse – Huntington has been a national showcase community for leveraging resources into its brownfield transformations over the past decade, putting ARC POWER, EDA Economic Adjustment Assistance, EPA Environmental Workforce, EPA Cleanup & RLF, EPA Land Revitalization Technical Assistance, U.S. DOT, DOL WORC, NEA, Opportunity Zone, HUD Enterprise Community, HUD Choice Neighborhood, USDA Rural Development, and EDA Build Back Better Regional Challenge funding into these brownfields, along with

philanthropic funding from the Just Transition Fund, Bloomberg Philanthropies, the Benedum Foundation, and the Foundation for the Tri-State Community into action, along with major contributions from Mountain Health Network and Marshall University, leveraging substantial private sector investment. For the brownfields targeted by this Community-Wide Assessment application, Huntington will further leverage:

- City's **ARPA Recovery Act** funding for Fairfield, Highlawn & West Huntington projects;
- Huntington **Tax Increment Finance** proceeds for Innovation District, and Flint Factory revitalization;
- **U.S. DOT Reconnecting Communities** and/or **RAISE grants** for the Hal Greer Boulevard infrastructure upgrades needed to support the Fairfield brownfield projects;
- Ongoing financial contribution from **Marshall University** and **Mountain Health Network**;
- \$20 million expected for the Huntington-Marshall Innovation District and up to \$12 million expected for the H-BIZ revitalization from the new, **State of West Virginia, "Economic Enhancement Grant"** fund created by the state's share of ARPA Recovery Funds; and
- Primarily, **private sector equity, debt, and other financial contributions** for development at the Innovation District, Flint Factory, Meadows-Grocery Store site, the Null Machines site, and other brownfields – with developers and finance already stacking.

Each and all of these projects are located and focused on existing Huntington infrastructure in established neighborhoods. The Fairfield brownfields need a complete street upgrade of the central Hal Greer Boulevard corridor, but Huntington has already raised \$18 million of the \$24 million cost and is applying now for DOT RAISE and Reconnecting Communities grants, backed by the State's DOT, for this upgrade. Major stormwater flooding infrastructure upgrades are needed in Highlawn, but it has now been funded by \$7.5 million in city ARPA Recovery Funds, \$6 million in congressionally-directed spending, and \$1.8 million in EDA Build Back Better grant funding. No other infrastructure upgrades are needed to complete these brownfield revitalizations.

7.0 PHASE I SITE ASSESSMENT CHECKLIST

For each Phase I Environmental Site Assessment, or all appropriate inquiry (AAI), conducted using EPA federal funds, the grantee must complete, sign, date, and submit the following checklist with each AAI/Phase I report submitted to EPA:

<https://www.epa.gov/sites/production/files/2014-08/documents/aai-reporting-fact-sheet-and-checklist-062111-final.pdf>

8.0 PRE-AWARD COSTS

The City of Huntington has chosen not to incur pre-award costs.

TASK 1: Project Management and Reporting

<p>Activity (Commitment)</p>	<p>Expected Timeframe (Quarter/ FY)</p>	<p>Outputs (projected activities, deliverables, reports)</p>	<p>Outcomes (projected results, effects, improvements)</p>	<p>Actual Accomplishments this Quarter</p>
<p>Qualified Contractors RFQ:</p> <ul style="list-style-type: none"> • Prepare Request For Proposals, evaluate applications, conduct interviews, hire qualified environmental consultant 	<p>1st & 2nd quarter/Yr. 1</p>	<p>RFP; documentation of meeting of open competition; and contract for scope of services</p>	<p>High quality products and services to meet project needs</p>	
<p>Management & Reporting:</p> <ul style="list-style-type: none"> • Re-convening Brownfields Task Force and Neighborhood Institute/Associations • Prepare progress reports, MBE/WBE and FFR forms • Enter site data in ACRES • Prepare final report and grant closeout material 	<p>4 quarters /Yr. 1-4</p>	<p>At least four community meetings over 4-year project period; quarterly reports and other forms; updated ACRES database; final report and closeout forms</p>	<p>Regular communication of project status and next steps; current database for reporting</p>	
<p>Training:</p> <ul style="list-style-type: none"> • Attend EPA Brownfields Conferences and other related workshops 	<p>TBD</p>	<p>Attend Brownfields conferences</p>	<p>Improve brownfields knowledge and expand networking opportunities</p>	

ATTACHMENT 1: OUTPUTS / OUTCOMES

TASK 2: Community Involvement

<p align="center">Activity (Commitment)</p>	<p align="center">Expected Timeframe (Quarter/ FY)</p>	<p align="center">Outputs (projected activities, deliverables, reports)</p>	<p align="center">Outcomes (projected results, effects, improvements)</p>	<p align="center">Actual Accomplishments this Quarter</p>
<p>Community Engagement Committee Meetings:</p> <ul style="list-style-type: none"> • There are two preexisting committees that will meet to guide brownfield efforts. The Multi-stakeholder <i>Brownfields Task Force</i> meets quarterly. The <i>HIP Task Force</i> focuses on revitalization in the neighborhoods where the assessment grant is focused and meets monthly. 	<p>All four quarters/ Yr.1-3</p>	<p>Quarterly and monthly meetings</p>	<p>To guide brownfields initiatives</p>	
<p>Implement outreach strategy in target areas:</p> <ul style="list-style-type: none"> • Associate Planner will coordinate with the Huntington Neighborhood Institute and 5 specific neighborhood associations in the target brownfields neighborhoods on workshops, public polls, email, and public events to incorporate input. • Will use email to distribute newsletters. We will also use social media tools to spread the word about events, workshops, issues, challenges progress on the Brownfield efforts. 	<p>All four quarters/Yr1-3 Quarters 1-3/Yr. 4</p>	<p>Workshops, public polls, email, and public events.</p>	<p>Improve community knowledge on brownfield issues and identify potential brownfield sites and land reuse</p>	

ATTACHMENT 1: OUTPUTS / OUTCOMES

TASK 3: Site Inventory, Assessments, and Site Specific Activities

<p align="center">Activity (Commitment)</p>	<p align="center">Expected Timeframe (Quarter/ FY)</p>	<p align="center">Outputs (projected activities, deliverables, reports)</p>	<p align="center">Outcomes (projected results, effects, improvements)</p>	<p align="center">Actual Accomplishments this Quarter</p>
<p>Site inventory:</p> <ul style="list-style-type: none"> • Gather recognized and potential brownfields sites in target areas • Conduct planning meeting with consultant and community committees to discuss approved sites • Choose initial sites for Phase I investigation and obtain EPA approval 	<p>All four quarters/Yr. 1 1st & 2nd quarters/Yr. 2</p>	<p>Potential brownfield sites for assessment</p>	<p>Capturing of brownfield sites for planning and marketing work</p>	
<p>Site Access and Phase I:</p> <ul style="list-style-type: none"> • Negotiate with land owners to secure access to target area • Obtains access agreement and performs Phase I investigation • Consultant submits Phase I report to City of Huntington 	<p>Quarters 3,4/Yr1 All four quarters/Yr. 2 & 3 Quarters 1,2,3/Yr. 4</p>	<p>Conduct interviews, Phase I assessments: photographs, site sketches, and air monitoring; collect samples; install groundwater monitoring wells if necessary.</p>	<p>Brownfields sites identified with the highest redevelopment and community benefit potential in target area(s)</p>	
<p>Site Specific Activities:</p> <ul style="list-style-type: none"> • Obtain EPA permission to proceed with Phase II 	<p>Quarters 3,4/Yr1</p>	<p>Phase II assessments; asbestos inspections; generic QAPP; & site-specific QAPP addenda;</p>	<p>Priority sites with complete Phase II assessments that and</p>	

<ul style="list-style-type: none"> • Consultant performs field work and submits Phase II report to City of Huntington for review • Evaluate Phase II findings, and implement additional Phase II investigations as applicable 	<p>All four quarters/Yr. 2 & 3</p> <p>Quarters 1,2,3/Yr. 4</p>	<p>ABCAs phase II report(s) documenting the results; ACRES database updated</p>	<p>ready for cleanup and reuse planning</p> <p>Total acres assessed through Phase II</p>	
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ATTACHMENT 1: OUTPUTS / OUTCOMES

TASK 4: Reuse Planning

<p align="center">Activity (Commitment)</p>	<p align="center">Expected Timeframe (Quarter/ FY)</p>	<p align="center">Outputs (projected activities, deliverables, reports)</p>	<p align="center">Outcomes (projected results, effects, improvements)</p>	<p align="center">Actual Accomplishments this Quarter</p>
<p>Reuse planning:</p> <ul style="list-style-type: none"> • Use expert brownfield community land use planners and market feasibility experts to conduct an estimated \$150,000 of reuse and revitalization plans. 	<p>Quarters 3,4/Yr1 All four quarters/Yr. 2 & 3 Quarters 1,2,3/Yr. 4</p>	<p>Proposed activities include: site concept plans and renderings, market feasibility assessments, infrastructure upgrade assessments, and resource roadmaps for leveraging resources</p>	<p>Sites identified for further investigation and potential redevelopment</p>	
<p>Cleanup & Reuse Plan drafted:</p> <ul style="list-style-type: none"> • Meet with consultant to develop draft cleanup alternatives and remediation plans for the sites • Perform public outreach and involvement in cleanup and reuse planning 	<p>Quarters 3,4/Yr1 All four quarters/Yr. 2 & 3 Quarters 1,2,3/Yr. 4</p>	<p>Draft cleanup alternatives plan and draft remedial action plan for 2-3 sites; infrastructure upgrade assessment or 2 sites, resource roadmap or 2 sites; updated ACRES database; project results released to public</p>	<p>Property assessed through cleanup and reuse planning, and ready for cleanup and redevelopment.</p>	

