



Invitation to Bid

ITB #: 2024-12-01 Municipal Garage & Public Works Complex Roof Replacement

The City of Huntington West Virginia is soliciting bids from licensed contractors for roof replacement work at the Municipal Garage & Public Works Complex Roof Replacement located at 800 Virginia Avenue Huntington West Virginia. This is a multi-leveled roof and the lower level shall be replaced. All bids shall be based on best practices for the design and layout of the building and will need to cover the replacement of the sections of the roof that will be designated at the mandatory site visit. Exact measurements of the roof are to be taken by the vendors attending the mandatory site visit. The specifications for the replacement may be found below, however adjustments may be made during the site visit and at the recommendations of the contractors. Aerial photographs of the facility may be found below and the area to be replaced is outlined in blue.

A mandatory site visit will be conducted on Thursday January 9th, 2025 at 10:00 AM local time at the Municipal Garage & Public Works Complex (800 Virginia Avenue Huntington West Virginia). All questions shall be submitted through Bidexpress.com and must be submitted by 2:00 pm local time on Tuesday January 14th, 2025.

City of Huntington will accept bids for providing the roof replacement until 10:00 am on Thursday January 16th, 2025 on BidExpress.com. At that time, bids will be opened at City Hall, 800 5th Ave, City Clerk's Office, Huntington, WV.

Minimum Specifications for Bids

1. Detailed specification of the material to be used & work to be performed is below.
2. Vendors to provide labor and materials necessary to complete the work as outlined
3. Replace any existing decking that is damaged
4. Vendor to haul and dispose of all debris
5. Minimum Warranty: the manufacturer's material warranty. This information shall be provided to the City of Huntington
6. Payment and Performance Bonds will be required

Final Appearance and Clean-Up

Final installation shall present a uniform plane, with butt lines level and true. Attachment shall be firm and secure, in compliance with manufacturer's instructions to ensure warranty of material. After installation, surfaces shall be cleaned in accordance with the manufacturer's recommendations.



Installer shall not allow debris to blow away from the construction site and shall be picked up and removed from the site or placed within a proper receptacle on a daily basis.

Roof Replacement Specifications

- a. Remove and dispose of the wall and curb flashings, counter flashing, pipe flashings, and scuppers
- b. Remove and dispose of wall coping
- c. Mechanically fasten an 1/8" per foot tapered ISO insulation system to promote drainage to the roof drains
- d. Install an adhered 60 mil EPDM single ply roof membrane system
- e. Flash all penetrations with 60mil EPDM membrane
- f. Fabricate and install new wall mounted counter flashing from 24-gauge galvanized metal to be installed behind the existing coping
- g. Fabricate and install new curb mounted counter flashing from 24-gauge galvanized metal
- h. Fabricate and install new through wall drainage scuppers made from 24-gauge galvanized metal
- i. Fabricate and install new wall coping made from 24-gauge kynar coated metal
- j. Install new walk-pads from roof access to RTU's

Any questions in regards to the use of BidExpress may be directed to Dan Underwood, Purchasing Director, at 304.696.5540 ext. 2015 or by email at dunderwood@huntingtonwv.gov.

