



Invitation to Bid

ITB #: 2025-03-02 Kiwanis Day Care Floor Replacement

On behalf of the Kiwanis Day Care Center, the City of Huntington West Virginia is soliciting bids from licensed contractors for installing a new floor at the center. The contract for this work will be between the Kiwanis Day Care Center and the chosen contractor. Exact measurements of the floor are to be taken by the vendors and taken during the site visit or done by appointment. The specifications for the replacement may be found below, however adjustments may be made based on recommendations of the contractors after they have visited the facility.

Funding for this project will be coming from Community Development Block Grants (CDBG) funds. This will require adherence to the Davis Bacon Act and Fair Labor Standards. Contractors will also be required to be registered through SAM/UEI and Section 3 of the Housing and Urban Development Act of 1968 shall apply.

All questions shall be submitted through Bidexpress.com and must be submitted by 2:00 pm local time on Tuesday March 25th, 2025.

City of Huntington will accept bids for providing the floor replacement until 10:00 am on Wednesday April 2nd, 2025 on BidExpress.com. At that time, bids will be opened at City Hall, 800 5th Ave, City Clerk's Office, Room 135, Huntington, WV.

Minimum Specifications for Bids

1. Detailed specification of the material to be used & work to be performed is below.
2. Vendors to provide labor and materials necessary to complete the work as outlined
3. Vendor to haul and dispose of all debris
4. Minimum Warranty: the manufacturer's material warranty. This information shall be provided to the City of Huntington
5. Payment and Performance Bonds will be required

Bid Specifications

1. Prevailing wages required
2. Install LVP planks, to be glued down over existing floor
3. Scuff or prep existing floor
4. 4" baseboard 1600 linear feet (final measurements taken by contractor)



5. Transition strips to be installed in the doorways of rooms in which new flooring will not be installed.
6. The storage room, kitchen, and bathroom will not receive new flooring
7. 7000 sq. ft. approx. (final measurements taken by contractor)
8. Make appointment for measurements if not taken during site visit (contact information below)
9. Some work will have to be done after hours
10. Permits obtained by contractor
11. Price must include, all glue, supplies, and labor
12. Color & floor chosen at time of contract
13. Furniture moved by contractor

Kiwanis Daycare Contact Information

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Any questions in regards to the use of BidExpress may be directed to Dan Underwood, Purchasing Director, at 304.696.5540 ext. 2015 or by email at dunderwood@huntingtonwv.gov.