



Finance Division
 800 Fifth Ave, P.O. Box 1659
 Huntington, WV 25717-1659
 Telephone: (304) 696-5969
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Mail Form To:

City of Huntington
ATTN: Bank Draft
P.O. Box 1659
Huntington, WV 25717-1659

ACH Automatic Bank Draft Authorization Agreement

AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS (ACH DEBITS)

Accounts will be debited on the 25th of each month that a Municipal Service Fee charge is due and the 10th of each month that a Refuse Service Fee charge is due. If the date of debit is on a weekend or Federal Reserve holiday, the account will be debited one business day prior to the schedule date of debit.

I (we) hereby authorize the CITY OF HUNTINGTON to initiate debit entries of accounts current balances to my (our) Checking Account/Savings Account indicated below at the depository financial institution named below, hereinafter called DEPOSITORY, and to debit the same to such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law and the CITY OF HUNTINGTON's Automatic Bank Draft Service Policy.

Depository Institution

Bank Name _____ Checking Account Savings Account
 Routing Number _____ Account Number _____

A voided check or deposit slip must be attached to verify routing and account numbers.

City of Huntington Account Information

Please Check Accounts to Be Paid with ACH Bank Draft

Municipal Service Fee Account Number [][][][][][][][][][] - [0][0]
 Refuse Service Fee Account Number [][][][][] - [0][0]

Property Address _____

List additional accounts and property addresses on back

This authorization is to remain in full force and effect until the City of Huntington has received written or electronic notification from me (or either of us) of its termination in such time and in such manner as to afford the City of Huntington and DEPOSITORY a reasonable opportunity to act on it.

Name on Bank Acct _____ Date _____

Signature _____ E-mail _____

Home Phone _____ Cell Phone _____

Mailing Address _____

Please list all accounts and addresses

Municipal Service Fee Account Number	-	00		Refuse Service Fee Account Number	-	00	
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Property Address _____

Municipal Service Fee Account Number	-	00		Refuse Service Fee Account Number	-	00	
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Property Address _____

Municipal Service Fee Account Number	-	00		Refuse Service Fee Account Number	-	00	
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Property Address _____

Municipal Service Fee Account Number	-	00		Refuse Service Fee Account Number	-	00	
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Property Address _____

Municipal Service Fee Account Number	-	00		Refuse Service Fee Account Number	-	00	
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Property Address _____

Municipal Service Fee Account Number	-	00		Refuse Service Fee Account Number	-	00	
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Property Address _____

Municipal Service Fee Account Number	-	00		Refuse Service Fee Account Number	-	00	
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Property Address _____

Municipal Service Fee Account Number	-	00		Refuse Service Fee Account Number	-	00	
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Property Address _____

Municipal Service Fee Account Number	-	00		Refuse Service Fee Account Number	-	00	
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Property Address _____