



OFFICE OF THE MAYOR

City of Huntington
Office of the Mayor
P.O. Box 1659 | Huntington, WV 25717
(304) 696-5540

PARADE PERMIT APPLICATION

The undersigned herewith presents its application for a permit to hold a parade in the City of Huntington and agrees to remit to the City of Huntington the amount of \$500.00 for each parade to be held and will forward a Certificate of Insurance naming the City of Huntington as the additional insured to Mayor's Office, P.O. Box 1659, Huntington, WV 25701 or email gwinna@huntingtonwv.gov.

Name of Organization _____

Name of Contact Person and Email Address _____

Address _____

Phone Number: _____

Name of Parade _____

Date of Parade _____ Line Up _____ Beginning Time _____ Ending Time _____

Purpose of Parade _____

Number of Units in Parade _____ Type of Units _____

Parade Route requested:

Please Note: Items such as candy, beads, toys, etc., may not be tossed by parade participants from moving vehicles; however, parade participants walking the parade route near the sidewalks may hand them to spectators.



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\$500.00 fee attached _____ Certificate of Insurance attached _____

Holds Harmless Agreement attached _____

City of Huntington service required for Parade:

Barricades: NO _____ YES _____ TIME NEEDED _____

Location _____

Parking meters bagged: NO _____ YES _____

Location _____

If police officer assistance is required for your event, please contact the Mayor's Office to obtain a cost estimate. Parade route will be altered due to traffic constraints.

Signature _____ Date _____