
HUNTINGTON, WEST VIRGINIA

800 Fifth Avenue, P.O. Box 1659, Huntington, WV 25717

FY 20**23** Annual Action Plan

*For Submission to HUD for the
Community Development Block Grant,
HOME Investment Partnerships, and
Emergency Solutions Grant Programs*

Stephen T. Williams,
Honorable Mayor

City Council:
Tyler Bowen
Todd Sweeney
Tia Rumbaugh
Sarah Walling
Teresa Johnson
Holly Smith Mount
Mike Shockley
Ally Layman
Dale Anderson II
DuRon Jackson
Bob Bailey



212 East Seventh Avenue
Homestead, PA 15120



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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Huntington, West Virginia is an entitlement community under the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant Program (CDBG), the Home Investment Partnership Program (HOME), and the Emergency Solutions Grant Program (ESG). The Annual Action Plan is a guide to how the City will allocate its resources for specific activities that support the City of Huntington's Five Year Consolidated Plan Goals and Strategies. This is the City of Huntington's fourth Annual Action Plan of the FY 2020-2024 Five Year Consolidated Plan. In compliance with the HUD regulations, the City of Huntington has prepared this FY 2023 Annual Action Plan for the period of July 1, 2023 through June 30, 2024. This annual action plan is a strategic plan for the implementation of the City's Federal Programs for housing, community, and economic development within the City of Huntington.

The FY 2023 Annual Action Plan outlines the actions to be undertaken in Fiscal Year 2023 with the Federal resources received by the City of Huntington. The CDBG Program and activities outlined in this FY 2023 Annual Action Plan will principally benefit low- and moderate-income persons and funding has been targeted to neighborhoods where there is the highest percentage of low- and moderate-income residents. The City's previous performance under the CDBG Program was discussed at the Public Hearings. The Annual Action Plan does not include the Public Housing Comprehensive Grant (Comp Grant). However, the public housing authority did participate in the development of this plan.

Available Funds:

The following financial resources are included in the FY 2023 Annual Action Plan which anticipates funding to be received to address the priority needs and goals identified in the City of Huntington's FY 2020-2024 Five Year Consolidated Plan. The City of Huntington anticipates that it will receive the following Federal funds during the FY 2023 program year:

- **FY 2023 CDBG Allocation** - \$1,664,865.00
- **FY 2023 HOME Consortium Allocation** - \$759,815.00
- **HOME Program Income** - \$75,000.00
- **FY 2023 ESG Allocation** - \$145,321.00
- **Total Funds: \$2,645,001.00**

FY 2023 CDBG, HOME, and ESG Budget:

The City of Huntington proposes to undertake the following activities with the FY 2023 CDBG, HOME, and ESG funds:

CDBG Budget:

- CD-23-01 General Administration - \$332,973.00
- CD-23-02 A.D. Lewis Community Center - \$214,729.00
- CD-23-03 Fairfield East/YMCA - \$35,000.00
- CD-23-04 Sidewalks and Accessibility - \$50,000.00
- CD-23-05 Huntington Fire Department - New Fire Station - \$400,000.00
- CD-23-06 Kiwanis Daycare - \$70,000.00
- CD-23-07 Children's Place - \$20,860.00
- CD-23-08 Altizer Park - \$40,000.00
- CD-23-09 A.D. Lewis Community Center Improvement Fund - \$64,000.00
- CD-23-10 Emergency Housing Rehab - \$66,303.00
- CD-23-11 Rehab Administration - \$85,000.00
- CD-23-12 Volunteer Rehabilitation - \$25,000.00
- CD-23-13 Demolition – City Wide - \$325,000.00

HOME Budget:

- HOME-23-14 General Administration - \$75,981.00
- HOME-23-15 CHDO - \$113,973.00
- HOME-23-16 Affordable Housing Project - \$569,861.00
- HOME-23-17 Homebuyer Assistance Program - \$75,000.00

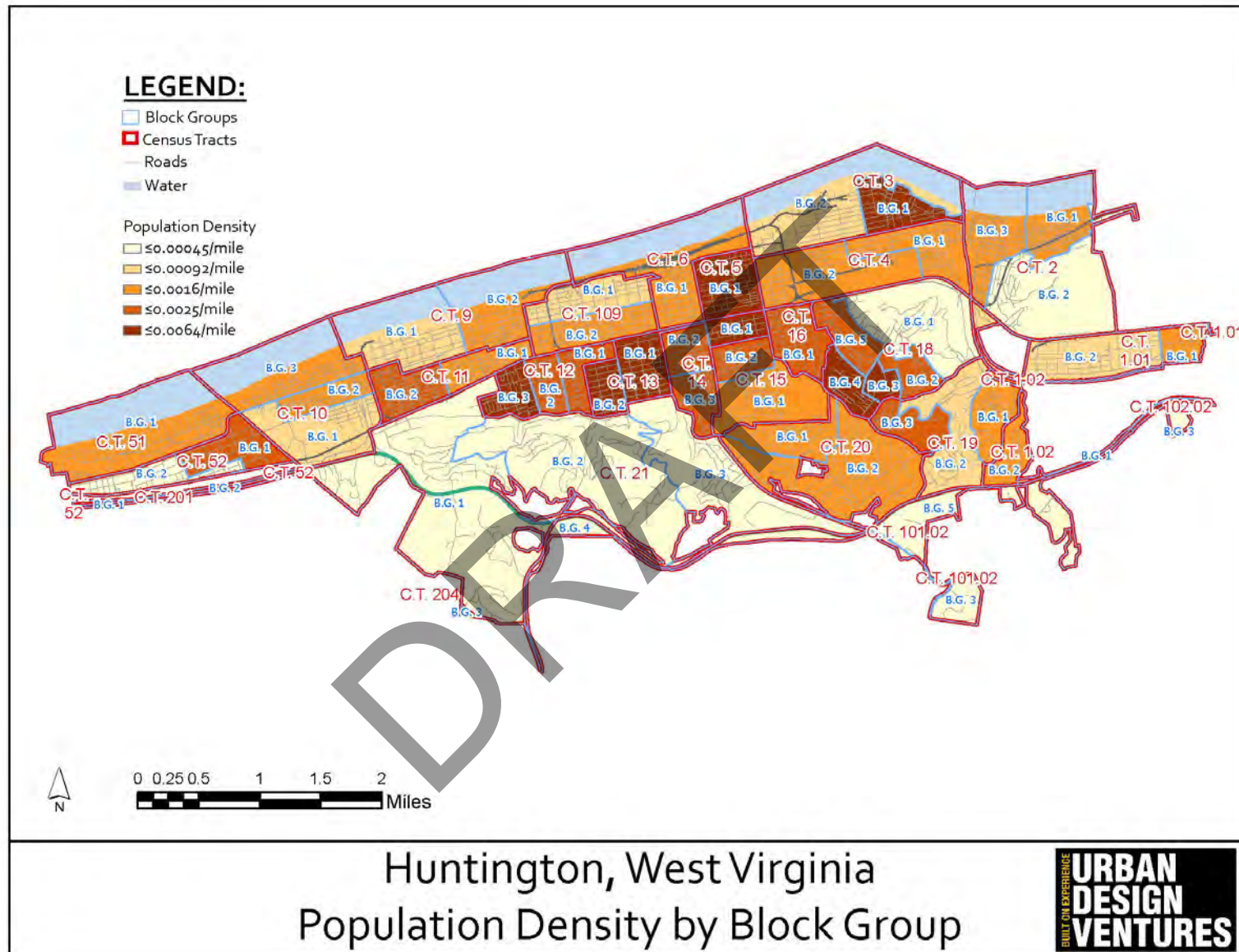
ESG Budget:

- ESG-23-18 ESG Program - \$145,321.00
 - General Administration - \$10,899.00
 - Rapid RE-Housing/Homeless Prevention (Harmony House) - \$53,769.00
 - Street Outreach/Emergency Shelter (Harmony House) - \$80,653.00

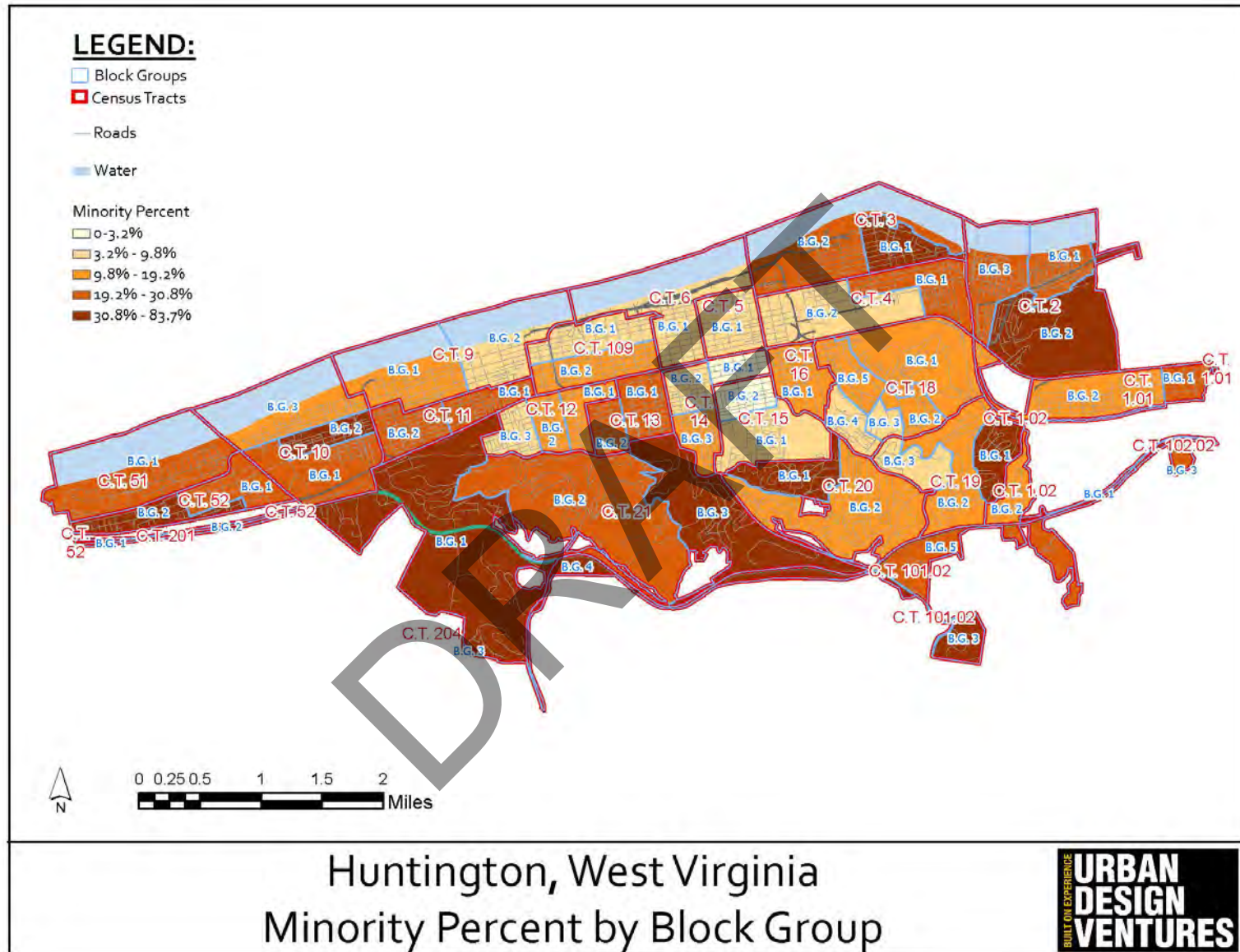
Total: \$2,709,001.00**Maps:**

The following maps illustrate the demographic characteristics of the City of Huntington:

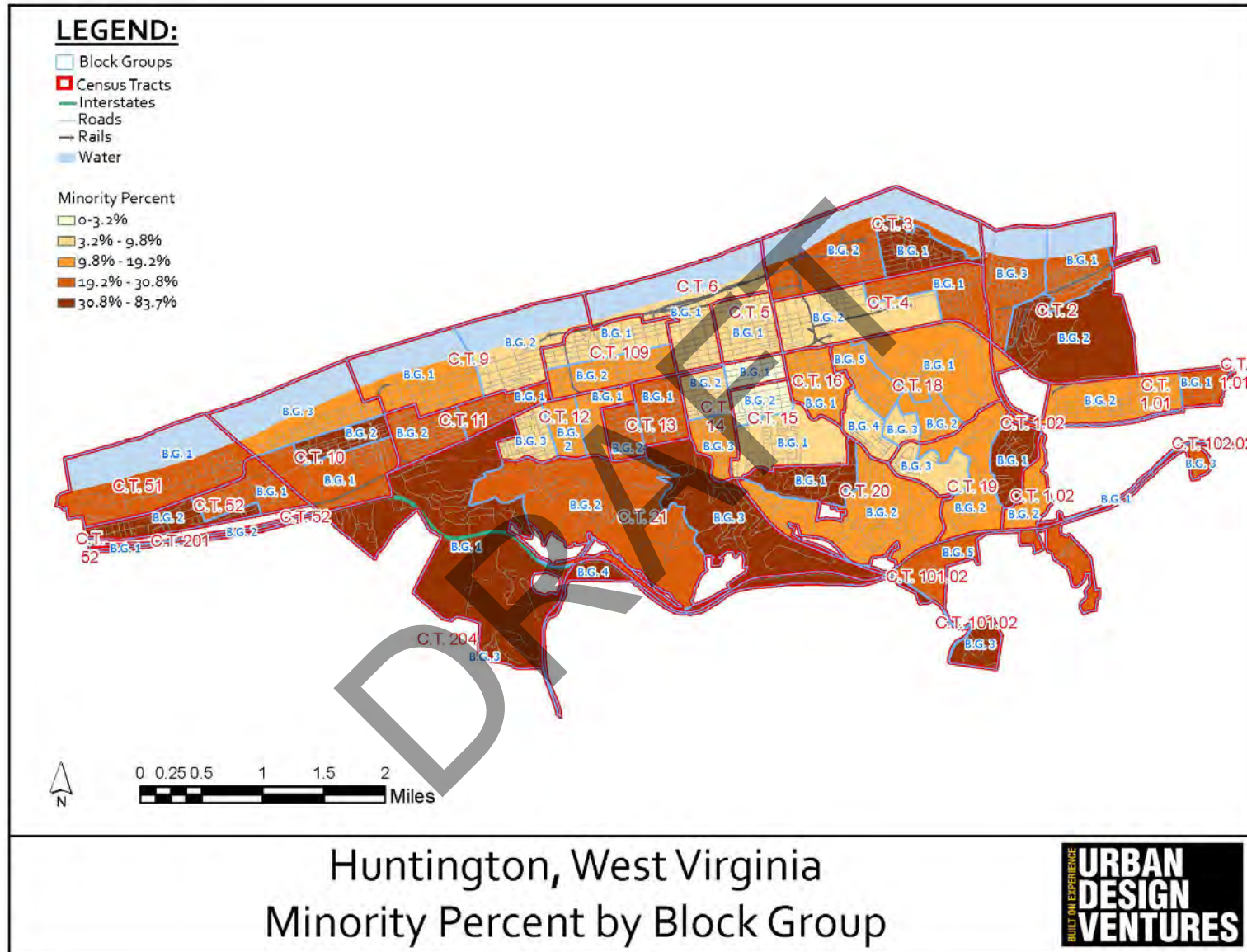
- Population Density by Block Group
- Percent White Population by Block Group
- Percent Minority Population by Block Group
- Percent Population Age 65+ by Block Group
- Housing Density
- Percent Owner-Occupied Housing Units by Block Group
- Percent Renter-Occupied Housing Units by Block Group
- Percent Vacant Housing Units by Block Group
- Low/Moderate Income Percentage by Block Group



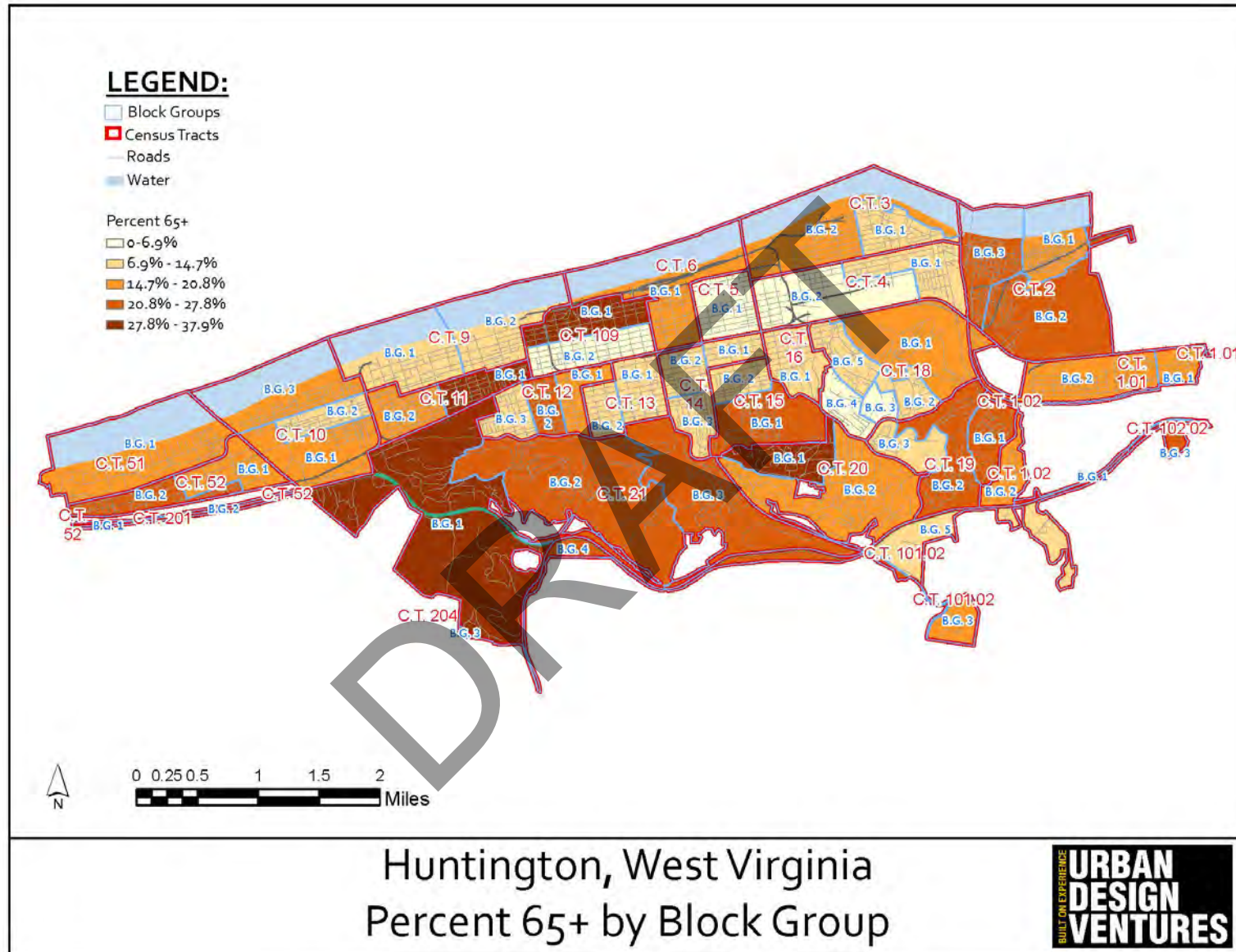
Population Density by Block Group



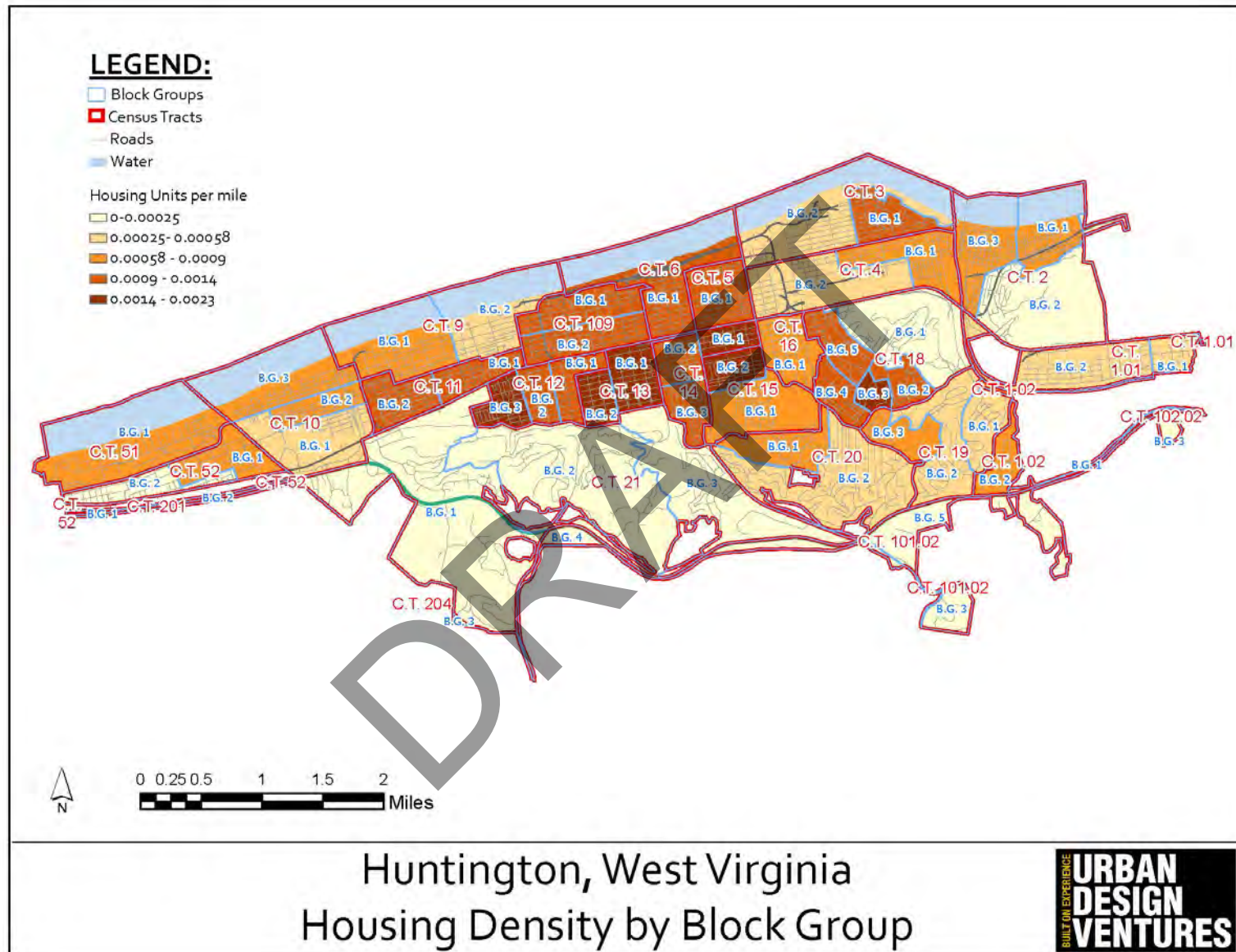
Percent White Population by Block Group



Percent Minority Population by Block Group

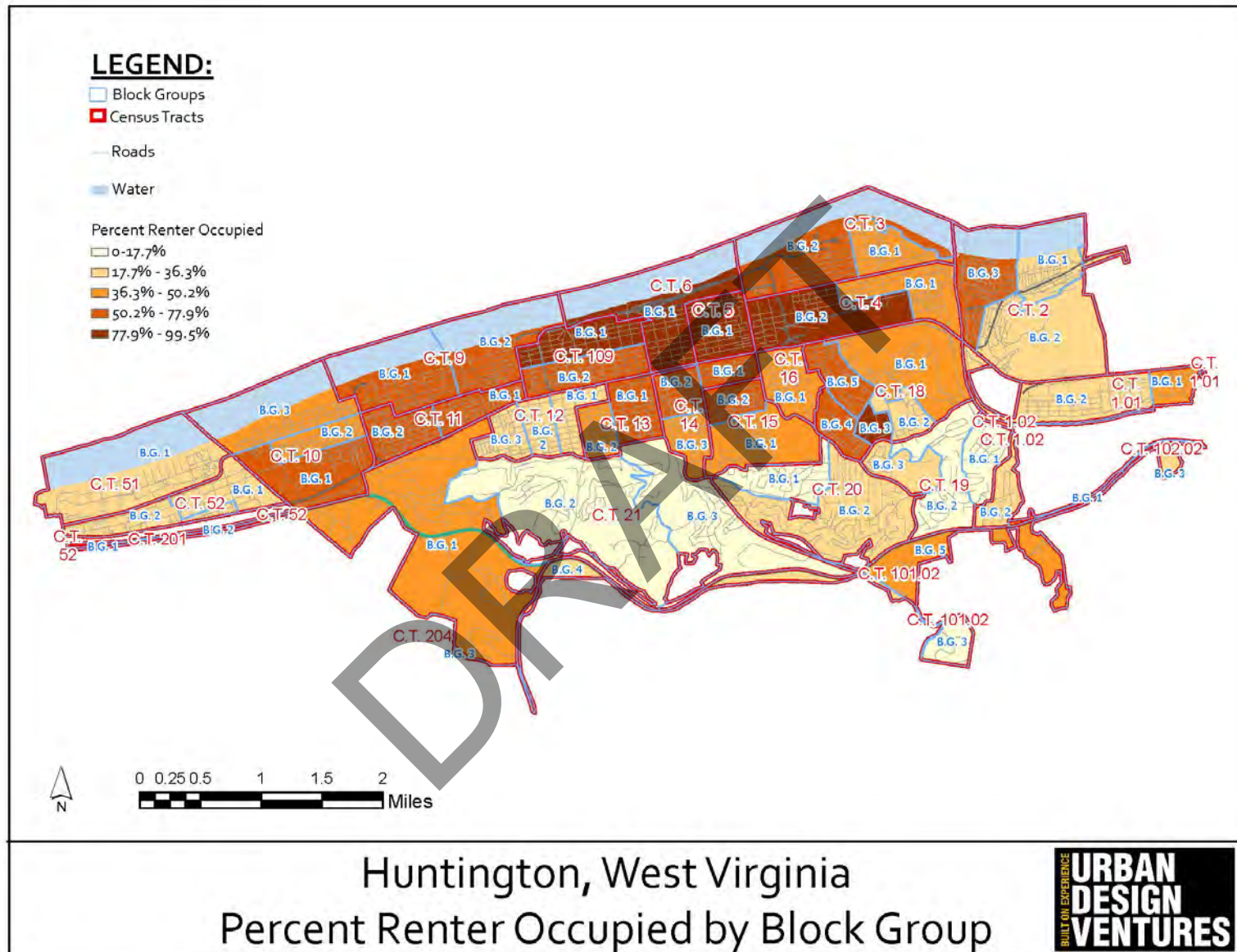


Percent Population Age 65 + by Block Group

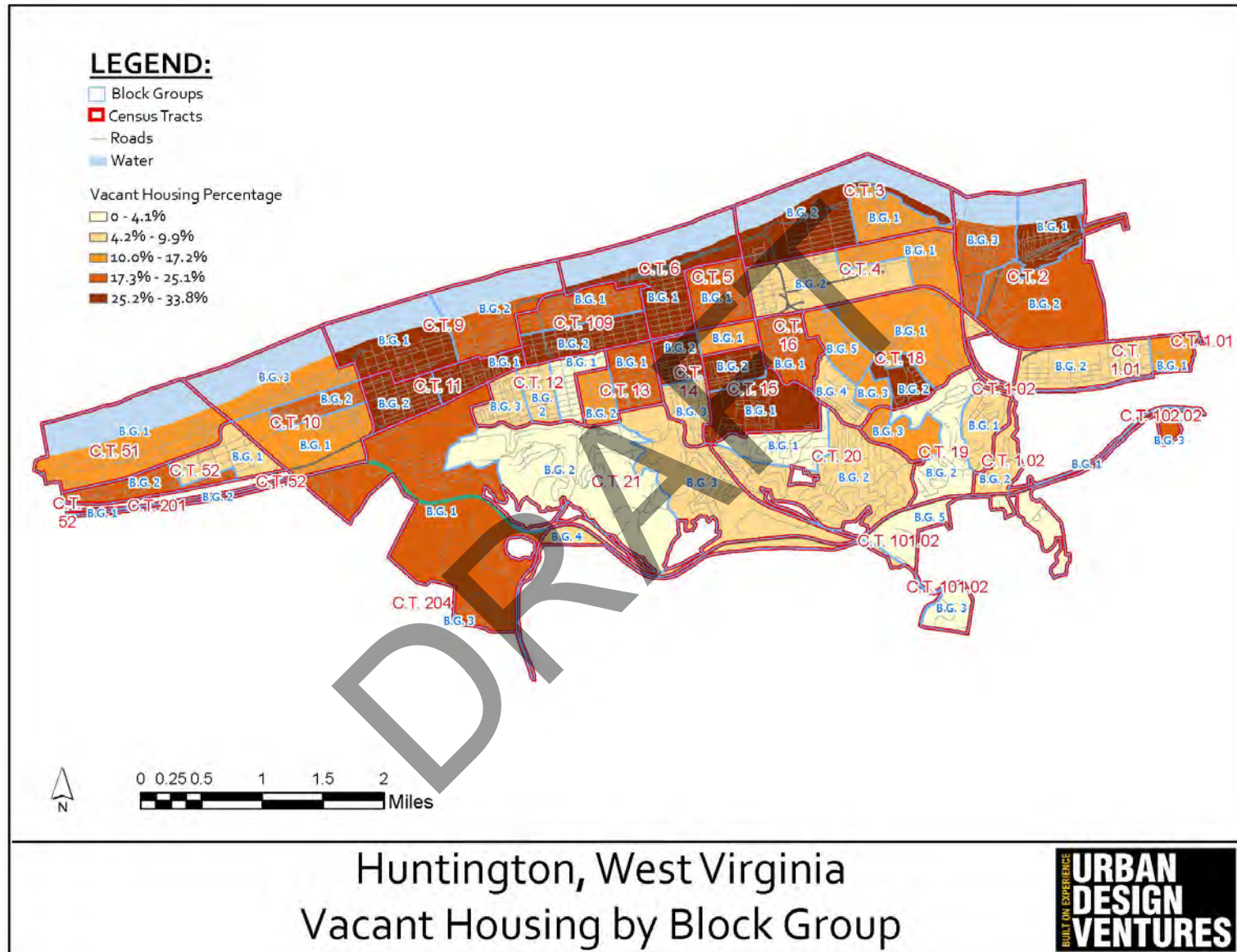


Housing Density

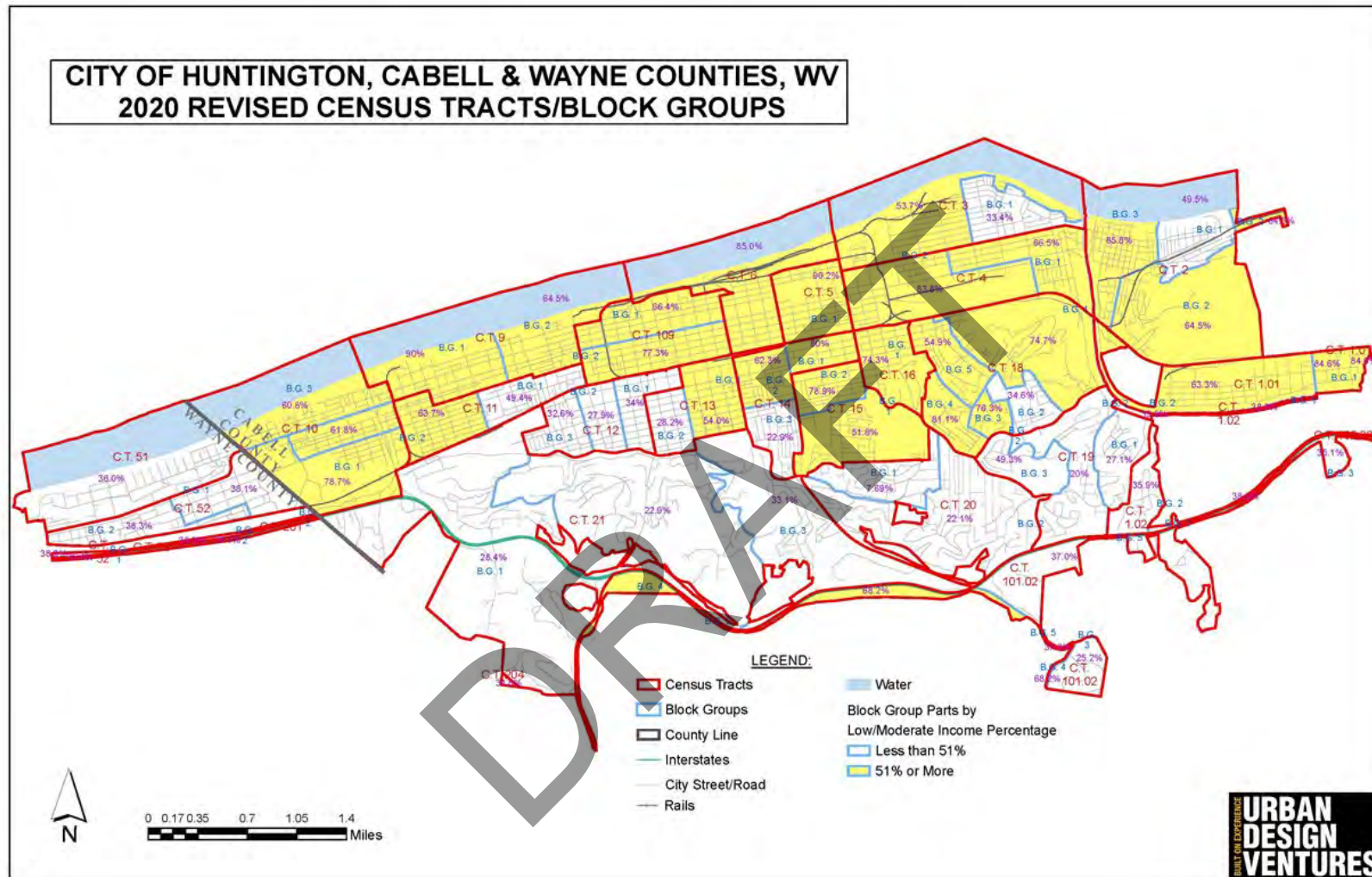




Percent Renter-Occupied Housing Units by Block Group



Percent Vacant Housing Units by Block Group



Low/Moderate Income Percentage by Block Group

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The following five (5) priorities and subsequent goals/strategies have been identified for the City of Huntington for the FY 2023 Annual Action Plan for the Community Development Block Grant (CDBG) Program, HOME Investment Partnerships (HOME) Program, and Emergency Solutions Grant (ESG) Program:

Housing Strategy (High Priority) -

There is a need to improve the quality of the housing stock in the community by increasing the amount of decent, safe, sound, and accessible housing for homeowners, renters, and homebuyers that is affordable to low- and moderate-income persons and families.

Goals/Strategies:

HSG-1 Owner-occupied Housing Rehabilitation - Continue to provide financial assistance to low- and moderate-income homeowners to rehabilitate their homes and provide emergency repairs as necessary.

- CD-23-10 Emergency Housing Rehab
- CD-23-11 Rehab Administration
- CD-23-12 Volunteer Rehabilitation

HSG-2 Renter-occupied Rehabilitation - Provide financial assistance to landlords to rehabilitate housing units that are rented to low- and moderate-income tenants.

- HOME-23-16 Affordable Housing Project

HSG-3 Housing Construction - Increase the supply of decent, safe, sound, and accessible housing that is affordable to homebuyers and renters in the community through rehabilitation of vacant buildings and new construction.

- HOME-23-15 CHDO
- HOME-23-16 Affordable Housing Project

HSG-4 Homeownership - Continue to assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, housing rehabilitation assistance, and requiring housing counseling training.

- HOME-23-17 Homebuyer Assistance Program

Homeless Strategy (High Priority) –

There is a need for housing and support services for homeless persons and persons at-risk of becoming homeless.

Goals/Strategies:

HMS-2 Operation/Support - Assist providers in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.

- ESG-23-18 ESG Program

HMS-3 Prevention and Housing - Continue to support the prevention of homelessness through anti-eviction activities and programs for rapid re-housing.

- ESG-23-18 ESG Program (Rapid Re-Housing/Homeless Prevention/HMIS)

Community Development Strategy (High Priority) –

There is a need to improve the public and community facilities, infrastructure, public social/welfare services, food program, public safety, clearance, and the quality of life for all residents throughout the City of Huntington.

Goals/Strategies:

CDS-1 Community Facilities - Improve the parks, recreational centers, trails, libraries, and all public and community facilities in the City.

- CD-23-09 A.D Lewis Community Center Facility Improvement Fund
- CD-23-06 Kiwanis Daycare
- CD-23-07 Children's Place
- CD-23-08 Altizer Park

CDS-2 Infrastructure - Improve the public infrastructure through rehabilitation, reconstruction, and new construction.

- CD-23-04 Sidewalks and Accessibility

CDS-4 Public Services - Improve and enhance public services including; programs for youth, the elderly, disabled, and other public service programs for low- and moderate-income persons.

- CD-23-02 A.D. Lewis Community Center
- CD-23-03 Fairfield East/YMCA

CDS-5 Public Safety - Improve the public safety facilities, equipment, and ability to respond to emergency situations.

- CD-23-05 Huntington Fire Department - New Fire Station

CDS-6 Clearance/Demolition - Remove and eliminate slum and blighting conditions through the demolition of vacant, abandoned and dilapidated structures on a spot basis and/or area-wide basis.

- CD-23-13 Demolition – Citywide

Administration, Planning, and Management Strategy (High Priority) –

There is a continuing need for planning, administration, management, and oversight of Federal, state, and local funded programs.

Goal/Strategy:

AMS-1 Overall Coordination - Provide program management and oversight for the successful administration of Federal, State, and local funded programs, including planning services for special studies, annual action plans, five-year consolidated plans, substantial amendments, consolidated annual performance and evaluation reports, environmental review and clearance, fair housing, Section 106 consultation, and compliance with all Federal, State, and local laws and regulations.

- CD-23-01 CDBG General Administration
- HOME-23-14 HOME Administration
- ESG-23-18 ESG Program - ESG Administration

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Huntington allocates its Community Development Block Grant (CDBG) funds to income eligible areas and persons throughout the City and has funded activities during the past five (5) years to meet the City's FY 2020-2024 Five Year Consolidated Plan goals and objectives. Huntington's CDBG Program regularly meets the performance standards established by HUD. Each year the City prepares its Consolidated Annual Performance and Evaluation Report (CAPER) which summarizes the objectives it has addressed in achieving the Five Year Consolidated Plan goals and objectives. The City submits its CAPER within ninety (90) days of the start of the new program year. Copies of the CAPER are available for review at the City of Huntington's Department of Development and Planning.

The FY 2021 CAPER, which was the second year CAPER for the FY 2020-2024 Five Year Consolidated Plan, was approved by HUD. In the FY 2021 CAPER, the City of Huntington expended 63.08% of its CDBG funds to benefit low- and moderate-income persons. The City expended 8.29% of its funds during the FY 2021 CAPER period on public service, which is below the statutory maximum of 15%. The City expended 18.32% of its funds during this CAPER period on Planning

and Administration, which is under the statutory maximum of 20%. The City met the required 1.5 maximum drawdown ratio, with a ratio of 1.27 at the time of the FY 2021 CAPER submission.

The HOME Program is also being administered in a timely manner and in accordance with applicable activity limitations and match requirements. The City of Huntington has an excess of matching funds in the amount of \$1,575,665.65 for the HOME Program.

The ESG Program is also being administered in a timely manner and in accordance with applicable activity limitations and match requirements. The City met its ESG Match Requirements for the FY 2021 Program.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Huntington, in compliance with the City's Citizen Participation Plan, advertised and held a public hearing. This public hearing provided residents with the opportunity to discuss the City's CDBG, HOME, and ESG Programs and to offer their suggestions on future CDBG, HOME, and ESG program priorities. The public hearing notice was advertised in the Herald-Dispatch on Friday, February 10, 2023. The first Needs Public Hearing was held on Thursday, March 2, 2023 at 10:00 AM. During the Needs Public Hearing, the residents were given the opportunity to present the needs for the City of Huntington.

The Second Public Hearing Notice was published on Wednesday, April 5, 2023 in the Herald-Dispatch. The Second Public Hearing will be held on Monday April 24, 2023 at 1:00 PM at the City Council Chambers, Huntington City Hall. During the Second Public Hearing, the residents were given the opportunity to comment on the draft version of the FY 2023 Annual Action Plan.

The "Draft Plan" was placed on public display for public review starting Thursday, April 6, 2023 and ending on Friday, May 5, 2023. The Plan was presented to the Huntington City Council for approval at its regularly scheduled meeting at 7:30 PM on Monday, May 8, 2023. The draft plan review period was advertised in the Herald-Dispatch on Wednesday, April 5, 2023 and was available for viewing at the following locations:

- **Huntington City Hall** - Department of Development and Planning, 800 Fifth Avenue, Huntington WV 25701
- **Cabell County Public Library** - Guyandotte Branch, 203 Richmond Street, Huntington, WV 25704
- **Cabell County Public Library** - West Huntington Branch, 901 West 14th Street, Huntington, WV 25704

In addition, the Plan was available on the City's website at www.cityofhuntington.com/.

The following schedule was used in the preparation of the FY 2023 Annual Action Plan:

- **Post Funding Applications** – Friday, February 10, 2023
- **Publish First Public Hearing in the Newspaper** – Friday, February 10, 2023
- **First Public Hearing** – Thursday, March 2, 2023 at 10:00 AM
- **Project Funding Applications due to the City** – Friday, March 10, 2023 by 4:00 p.m.
- **Publish Second Public Hearing in the Newspaper** - Wednesday, April 5, 2023
- **FY 2023 Annual Action Plan goes on Display** – Thursday, April 6, 2023
- **Second Public Hearing** – Monday, April 24, 2023 at 1:00 PM
- **End of FY 2023 Annual Action Plan on Display** – Friday, May 5, 2023
- **City Council Adoption of the FY 2023 Annual Action Plan** – Monday, May 8, 2023 at 7:30 PM
- **FY 2023 Annual Action Plan submitted to HUD Pittsburgh Office** – On or before Monday, May 15, 2023
- **Program Year Begins** – July 1, 2023

A more detailed analysis and description of the citizen participation process is contained in the Appendix Section of the Plan.

5. **Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City of Huntington held its Needs Public Hearings in Huntington on Thursday, March 2, 2023. Comments received at that public hearing are included in the attachments at the end of the FY 2023 Annual Action Plan.

The FY 2023 Annual Action Plan was placed on public display on Thursday, April 6, 2023. The Second Public Hearing was held on Monday, April 24, 2023. Comments that were received at the Second Public Hearing are included in the attachments at the end of the FY 2023 Annual Action Plan.

The City developed the Annual Action Plan based on the input received from residents and stakeholders through public hearings, funding requests, and draft plan review comments.

The Citizen Participation section in the Appendix Section of the Annual Action Plan includes the newspaper ads, the sign-in sheets, and the summary of the minutes from the public hearings.

6. **Summary of comments or views not accepted and the reasons for not accepting them**

Comments received during the Public Hearings are included in the Appendix Section.

7. **Summary**

The following financial resources are included in the FY 2023 Annual Action Plan, which anticipates funding to be received to address the priority needs and goals identified in the City of Huntington's FY 2020-2024 Five Year Consolidated Plan. The City of Huntington will receive the following Federal funds during the FY 2023 program year:

- **FY 2023 CDBG Allocation** - \$1,664,865.00
- **FY 2023 HOME Consortium Allocation** - \$759,815.00
- **HOME Program Income** - \$75,000.00
- **FY 2023 ESG Allocation** - \$145,321.00
- **Total Funds: \$2,645,001.00**

During the FY 2023 CDBG, HOME, and ESG Program Year, the City of Huntington proposes to address the following strategies from its Five Year Consolidated Plan:

- HSG-1 Owner-occupied Housing Rehabilitation
- HSG-2 Renter-occupied Rehabilitation
- HSG-3 Housing Construction
- HSG-4 Homeownership
- HMS-2 Operations/Support
- HMS-3 Prevention and Housing
- CDS-1 Community Facilities
- CDS-2 Infrastructure
- CDS-4 Public Services
- CDS-5 Public Safety
- CDS-6 Clearance/Demolition
- AMS-1 Overall Coordination

A "Draft Plan" was placed on display on the City's website at www.cityofhuntington.com/city-government/development-planning/community-development and hard copies of the plan were available for review at the following locations:

- **Huntington City Hall** - Department of Development and Planning, 800 Fifth Avenue, Huntington WV 25701
- **Cabell County Public Library** - Guyandotte Branch, 203 Richmond Street, Huntington, WV 25704
- **Cabell County Public Library** - West Huntington Branch, 901 West 14th Street, Huntington, WV 25704

The "Draft Plan" was on display for public comment from Thursday, April 6, 2023 until Friday, May 5, 2023, at which time the Plan was presented to the Huntington City Council for approval at its regularly scheduled meeting at 7:30 PM on Monday, May 8, 2023. The draft plan review period was advertised in the Herald-Dispatch on Wednesday, April 5, 2023. A Second Public Hearing was held on Monday, April 24, 2023 to discuss the proposed activities and solicit citizen comments on the Plan. Upon completion of the 30-day comment period, the City of Huntington submitted the FY 2023 Annual Action Plan to the U.S. Department of Housing and Urban Development Pittsburgh Office on or before Monday, May 15, 2023.

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PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Huntington	Department of Development and Planning
HOME Administrator	Huntington	Department of Development and Planning
ESG Administrator	Huntington	Department of Development and Planning

Table 1 – Responsible Agencies

Narrative (optional)

The City of Huntington Department of Development and Planning is the administrating agency for the City's CDBG, HOME, and ESG programs. The Department prepares the Five Year Consolidated Plans, Annual Action Plans, Environmental Review Records (ERRs), the Consolidated Annual Performance and Evaluation Reports (CAPERs), monitoring, pay requests, contracting, and oversight of the programs on a day to day basis. In addition, the City of Huntington has a private planning consulting firm available to assist the City on an as needed basis.

Consolidated Plan Public Contact Information

Ms. Cathy Burns, Executive Director
Huntington Municipal Development Authority (HMDA)
Department of Planning and Development
Department of Development and Planning
City of Huntington
800 Fifth Avenue
Huntington, WV 25701
Phone: (304) 696-4486 ext. 1020
Email: [Cathy Burns <BurnsC@Huntingtonwv.gov>](mailto:Cathy.Burns@Huntingtonwv.gov)
Website: www.cityofhuntington.com/

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**1. Introduction**

While preparing the FY 2023 Annual Action Plan, the City of Huntington consulted with the Huntington Housing Authority, social service agencies, housing providers, and members of the Cabell-Huntington-Wayne Continuum of Care. Input from meetings and public hearings were used to develop the FY 2023 Annual Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Huntington works with the following agencies to enhance coordination:

- **Huntington West Virginia Housing Authority** - Section 8 Housing Choice Vouchers and improvements to public housing communities.
- **Social Services Agencies** - Funds to improve services to low- and moderate-income persons.
- **Housing Providers** - Funds to rehabilitate and develop affordable housing and provide housing options for low- and moderate-income households.
- **Cabell-Huntington-Wayne Continuum of Care** - oversees the Continuum of Care for the City of Huntington and Cabell and Wayne Counties.

As part of the CDBG, HOME, and ESG application planning process, local agencies, and organizations are invited to submit proposals for CDBG, HOME, and ESG funds for eligible activities. These groups participated in the planning process by attending the public hearings and completing funding applications.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Huntington supports the Cabell-Huntington-Wayne Continuum of Care (CHWCoC) in efforts to address the needs of the homeless in the community. This is accomplished by support of Informational and Referral Services, Coalition for the Homeless, Huntington City Mission, support of the annual HUD Continuum of Care application which supports housing for chronically homeless individuals and families, families with children, and veterans, and support of events that draw attention to the homeless and their needs (Project Homeless Connect; Hometown Breakfast etc.). The City collaborates with the CoC in the statewide and national "Zero to 16" movement, which focuses on ending chronic homelessness and homelessness for veterans. The City of

Huntington and the CHWCoC also work closely in regard to ESG funding, including identifying appropriate outcome targets, funding allocations, and project applications.

The Continuum of Care focuses on maximizing support for those transitioning to permanent housing. Nine (9) programs provide support to those moving into permanent housing; Southwestern Community Action Council and Information and Referral both operate SSVF programs. Prester Center, in collaboration with Harmony House, operates a supportive services only program for those who are chronic or high acuity. Prester Center operates a Community Engagement Specialist Program to support those with a serious mental illness and reduce the likelihood that they will return to mental health hospitalizations and lose housing.

The Huntington Housing Authority operates a Community Engagement Specialist program focused on housing high acuity persons and keeping them housed long-term. Harmony House recently launched a SAMHSA-funded CABHI program, which consists of a multi-disciplinary, peer-driven team that serves those who are chronic and high acuity. Individuals are housed and provided with intensive support. Harmony House, in collaboration with United Way, is currently operating a pilot program serving unaccompanied youth, which focuses on both housing and continuing education. Information and Referral recently launched a DHHR-funded program that provides community engagement and housing support for families experiencing homelessness. Finally, Harmony House operates a rapid rehousing program that includes housing location and stabilization services. These programs enable the City and CoC to house people more quickly, serve different subpopulations, and more effectively assist with the housing process and aid clients overcome barriers.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

- **Allocation of ESG funds:** Funding availability is announced by the City of Huntington Department of Planning and Development. Applications are e-mailed to past ESG funding recipients and are also available through the City for any new applicants wishing to apply. Applications are reviewed and approved based on how applicants have performed in the past and how likely they will be able to meet performance indicators. The Cabell Huntington Wayne Continuum of Care (CHWCoC) Steering Committee evaluates performance and status of outcomes for the ESG project funding through HMIS generated data at least quarterly during the year. The DV shelter participates in this review by providing aggregate data (in a separate system) to the HMIS Lead. The Department of Planning and Development and the CHWCoC Steering Committee works closely together on ESG funding decisions based on past performance and outcomes.
- **Performance standards and outcomes:** Performance standards are jointly established by the City of Huntington Department of Planning and Development and the CHWCoC

Steering Committee. Outcomes are based on required performance measures of the ESG funding and the HUD Continuum of Care funding, in addition to meeting specific needs identified in the community.

- **Policies and procedures for HMIS:** Policies have been established and are in written format. These policies and procedures are in keeping with requirements set forth by HUD and have been approved by the CoC membership. These policies and procedures are reviewed annually.

2. Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1.	Agency/Group/Organization	Cabell-Huntington Coalition for the Homeless
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Employment Services - Victims Health Agency Child Welfare Agency Publicly Funded Institution/System of Care Regional organization Planning organization Business and Civic Leaders Correctional Facilities
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated	The Cabell-Huntington Coalition for the Homeless was contacted for needs. The Cabell-Huntington Coalition for the Homeless is the primary contact under the West Virginia Balance of State

	outcomes of the consultation or areas for improved coordination?	Consortium of Care, which was consulted to ascertain the homeless needs for the City of Huntington, including consultation with health service agencies, publicly funded institutions that may discharge persons into homelessness, such as health-care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions.
2.	Agency/Group/Organization	City of Huntington, WV
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Lead-based Paint Strategy Anti-poverty Strategy Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Huntington Departments were contacted and submitted funding requests. The City funded the following projects: A.D. Lewis Community Center, Sidewalks and Accessibility, A.D. Community Center Facility Improvement Fund, Fire Department - New Fire Station, Emergency Housing Rehabilitation, Rehabilitation Delivery, and Demolition of Vacant Dilapidated Structures.
3.	Agency/Group/Organization	Cabell County Public Library
	Agency/Group/Organization Type	Services - Housing Services-homeless Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children

		Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Cabell County Public Library was contacted was contacted about needs.
4.	Agency/Group/Organization	Huntington City Mission
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Huntington City Mission was contacted about needs.
5.	Agency/Group/Organization	A.D. Lewis Community Center
	Agency/Group/Organization Type	Services-Children Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The A.D. Lewis Community Center was contacted and submitted a funding request. The City funded the A.D. Lewis Community Center in 2023.
6.	Agency/Group/Organization	World Changers
	Agency/Group/Organization Type	Housing Services - Housing Regional organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Anti-poverty Strategy Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	World Changers was contacted about needs.
7.	Agency/Group/Organization	Kiwanis Daycare
	Agency/Group/Organization Type	Services – Children
	What section of the Plan was addressed by Consultations?	Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Kiwanis Daycare was contacted and submitted a request for funding. The City funded Kiwanis Daycare in 2023.
8.	Agency/Group/Organization	Childrens Place
	Agency/Group/Organization Type	Services – Children
	What section of the Plan was addressed by Consultations?	Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Childrens Place was contacted and submitted a request for funding. The City funded Childrens Place in 2023.
9.	Agency/Group/Organization	Wayne County
	Agency/Group/Organization Type	Housing Other government - County Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Wayne County was contacted on their housing needs and what type of projects they want to fund with their HOME funds.

10.	Agency/Group/Organization	Cabell County
	Agency/Group/Organization Type	Housing Other government - County Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Cabell County was contacted on their housing needs and what type of projects they want to fund with their HOME funds.
11.	Agency/Group/Organization	Huntington Housing Authority
	Agency/Group/Organization Type	Housing PHA Other government - Local Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Huntington Housing Authority was contacted about needs. The Housing Authority provided information on housing and community development needs, the amount of their Capital Fund grant they will receive, and the Capital Fund Application.
12.	Agency/Group/Organization	West Virginia Department of Health and Human Resources
	Agency/Group/Organization Type	Services-Health Health Agency Child Welfare Agency Publicly Funded Institution/System of Care Other government - State Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated	The City of Huntington reviewed the Blood Lead Level Screening Plan provided through the West Virginia Department of Health and Human

	outcomes of the consultation or areas for improved coordination?	Resources - West Virginia Childhood Lead Poisoning Prevention Program (CLPPP).
13.	Agency/Group/Organization	U.S. Centers for Disease Control and Prevention
	Agency/Group/Organization Type	Services-Health Health Agency Publicly Funded Institution/System of Care Other government - Federal Planning organization
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Huntington reviewed the Blood Lead Level testing data provided through the Centers for Disease Control and Prevention - Childhood Lead Poisoning Prevention Program.
14.	Agency/Group/Organization	Frontier
	Agency/Group/Organization Type	Services-Broadband Internet Service Providers Services-Narrowing the Digital Divide Business Leaders
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy Other - Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Frontier internet plans were examined to see the services they offer for City residents.
15.	Agency/Group/Organization	Xfinity/Comcast
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Business Leaders
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy Other - Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Xfinity/Comcast internet plans were examined to see the services they offer for City residents.
	Agency/Group/Organization	Suddenlink

16.	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Business Leaders
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy Other - Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Suddenlink internet plans were examined to see the services they offer for City residents.

Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted during the planning process. Agencies were invited to public hearings and to complete CDBG, HOME, and ESG funding applications.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Cabell Huntington Wayne CoC	They are incorporated in the Five-Year Consolidated Plan and the Annual Action Plans.
PHA Plan	Huntington Housing Authority	They are incorporated in the Five-Year Consolidated Plan and the Annual Action Plans.
City of Huntington Comprehensive Plan	City of Huntington	They are incorporated in the Five-Year Consolidated Plan and the Annual Action Plans.
City of Huntington Zoning Ordinance	City of Huntington	They are incorporated in the Five-Year Consolidated Plan and the Annual Action Plans.
Blood Lead Level Screening Plan	West Virginia Department of Health and Human Resources	They are incorporated in the Five-Year Coordinated Plan and the Annual Action Plan.
Broadband Enhancement Plan	2020 - 2025 WV State Broad Band Plan	They are incorporated in the Five-Year Coordinated Plan on the Annual Action Plan.
Resiliency Plan	Region II Regional Council Hazard Mitigation Plan	They are incorporated in the Five-Year Coordinated Plan on the Annual Action Plan.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City of Huntington's Department of Development and Planning is the administrating agency for the CDBG, HOME, and ESG programs. Close coordination is maintained with the other City departments. CDBG projects are coordinated with the Mayor's Office, the Department of Finance, the Public Works Department, and the Police and Fire Departments.

Development policies are promoted by the Mayor with approval and oversight by the City Council. The City works closely with the Cabell County and Wayne County Commissioners and County staff to address projects and activities that extend beyond the City limits. The City and the Counties have a good working relationship.

DRAFT

AP-12 Participation – 91.105, 91.200(c)**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The preparation process of the Annual Action Plan incorporated a number of actions that encouraged citizen participation. The City contacted local agencies and organizations to respond to the City's request for proposals (RFPs) for CDBG, HOME, and ESG funding. In compliance with the City's Citizen Participation Plan, the City held needs public hearings during the development phase of the Annual Action Plan and a second public hearing to discuss FY 2023 projects and the "Draft Annual Action Plan" on display.

A "Draft Annual Action Plan" was placed on display on the City's website at www.cityofhuntington.com/city-government/development-planning/community-development and physical copies of the plan were available for review at the following locations:

- **Huntington City Hall**
Department of Development and Planning
800 Fifth Avenue, Huntington WV 25701
- **Cabell County Public Library – Guyandotte Branch**
203 Richmond Street, Huntington, WV 25704
- **Cabell County Public Library – West Huntington Branch**
901 West 14th Street, Huntington, WV 25704

Citizen Participation Outreach

#	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments Received	Summary of Comments Not Accepted and Reasons	URL (If applicable)
1.	Newspaper Ad #1	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Social Services and Housing Agencies	None.	None.	None.	Not Applicable.
2.	Public Hearing #1	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Social Services and Housing Agencies	The City had its Needs Public Hearing on Thursday, March 2, 2023 to discuss the needs over the next year and the 2023 Budget.	See the Needs Public Hearing comments in the Exhibits section of the FY 2023 Annual Action Plan.	No public comments were received.	Not Applicable.
3.	Funding Application	Agencies/Organizations	The City received 13 applications for funding and funded 3 projects.	Addressed the needs of the Five Year Consolidated Plan.	Addressed the needs of the Five Year Consolidated Plan.	Not Applicable.

4.	Internet Outreach	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Agencies/Organizations</p>	None.	None.	None.	http://www.cityofhuntington.com/city-government/development-planning/community-development
5.	Newspaper Ad #2	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Social Service and Housing Agencies</p>	None.	None.	None.	Not Applicable.
6.	Public Hearing #2	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Social Service and Housing Agencies</p>	The City held its Second Public Hearing on Monday, April 24, 2023 to discuss the Draft FY 2023 Annual Action Plan.	See the Second Public Hearing comments in the Exhibits section of the FY 2023 Annual Action Plan. Comments from three attendees were received and incorporated into the plan.	See the Second Public Hearing meeting summary in the Exhibits section of the FY 2023 Annual Action Plan.	Not Applicable.

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Huntington is receiving \$1,664,865 from its CDBG allocation, \$759,815 from its HOME allocation, \$75,000 in HOME Program Income, and \$145,321 from its ESG allocation for the FY 2023 program year. The program year goes from July 1, 2023 through June 30, 2024. The following financial resources are identified for the FY 2023 Annual Action Plan and will be used to address the priority needs and specific objectives identified in the City of Huntington's FY 2020-2024 Five Year Consolidated Plan.

The accomplishments of these projects/activities will be reported in the FY 2023 Consolidated Annual Performance and Evaluation Report (CAPER).

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$1,664,865.00	\$64,000.00	\$0.00	\$1,728,865.00	\$2,204,177.00	13 projects/activities were funded based on FY 2023 CDBG allocations.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$759,815.00	\$75,000.00	\$0.00	\$834,815.00	\$1,027,306.00	4 projects/activities were funded based on FY 2023 HOME allocation.
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	\$145,321.00	\$0.00	\$0.00	\$145,321.00	\$ 178,413.00	1 project/activity was funded based on FY 2023 ESG allocation.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In addition to its CDBG, HOME, and ESG funds, the following other public resources have been received by agencies in the City of Huntington:

Cabell Huntington Wayne HOME Consortium:

The Cabell-Huntington-Wayne HOME Consortium, administered by the City of Huntington, will receive \$759,815 under the FY 2023 HOME funds and anticipates it will receive \$75,000 in HOME Program Income.

HOME Match:

- The Cabell-Huntington-Wayne HOME Consortium has excess HOME match funds from previous years in the amount of \$1,575,665.65. The HOME Consortium will have additional HOME Match during this program year from developers contributions/other non-federal sources of funds and funds donated for site preparation, construction materials, and donated labor.

ESG Match:

- ESG Program anticipates that it will have a match of \$145,321 in local and state funds. The ESG Match will come from local and state funds, as well as donations and grants to the ESG sub-grantees. These funding sources to the ESG sub-grantees include private foundations, donations, the United Way, and other funds raised by the organizations.

Public Housing:

- The Huntington Housing Authority will receive \$2,080,718 as a HUD Capital Fund Grant in FY 2023. It is anticipated that these funds will be used for the following activities: Operations, Administration, Management Improvements, Physical Improvements, Development Activities, PHA Wide Non-Dwelling Structures and Equipment, and Other projects.

Cabell-Huntington-Wayne Continuum of Care:

- The Cabell-Huntington-Wayne Continuum of Care will be applying for funding under the HUD NOFA for FY 2023 for supportive housing services and new housing for both the homeless and very low-income population. The City of Huntington will support the FY 2023 NOFA Application.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable. The City has not acquired or improved any land, property, or buildings that are available for sale with CDBG funds.

Discussion

Public Benefit:

The public benefit for the FY 2023 CDBG, HOME, and ESG Activities/Projects are as follows:

CDBG:

- **CDBG General Administration and Planning** - Citywide
- **A.D. Lewis Community Center** - 1450 AD Lewis Avenue, Huntington, WV 25701; Low/Mod Clientele (LMC)
- **Fairfield East/YMCA - Fairfield East** - 2711 8th Avenue, Huntington, WV 25703; Low/Mod Clientele (LMC)
- **Sidewalks and Accessibility** - Citywide; Low/Mod Area (LMA)
- **AD Lewis Community Center Facility Improvement Fund** - 1450 AD Lewis Avenue, Huntington, WV 25701 and 2711 8th Ave, Huntington, WV 25703; Low/Mod Area (LMA)
- **Huntington Fire Department - New Fire Station** - C.T.s 300, 400, 500, 1300, 1400, 1500, 1600; Low/Mod Area (LMA)
- **Kiwanis Daycare** - 71 Washington Ave, Huntington, WV 25701; Low/Mod Clientele (LMC)
- **Children's Place** - 625 Richmond St, Huntington, WV 25702; Low/Mod Clientele (LMC)
- **Altizer Park** - Census Tract 101, Block Group 1 and 2; Low/Mod Area (LMA)
- **Volunteer Rehabilitation Program** - Citywide; Low/Mod Housing (LMH)
- **Emergency Housing Rehab** - Citywide; Low/Mod Housing (LMH)
- **Rehab Administration** - Citywide; Low/Mod Housing (LMH)
- **Demolition** - Citywide; Slum and Blight Removal on a Spot Basis (SBS)

HOME:

- **HOME General Administration** – Citywide
- **CHDO Set-Aside** - Consortia wide; Low/Mod Income Housing (LMH)
- **Affordable Housing Project** – Consortium wide; Low/Mod Income Housing (LMH)
- **Homebuyer Assistance Program** - Countywide; Low/Mod Income Housing (LMH)

ESG:

- **ESG Program** - Citywide; Low/Mod Housing (LMH)

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

#	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1.	HSG-1 Owner-occupied Housing Rehabilitation	2020	2024	Affordable Housing	Huntington Empowerment NRSA Low/Mod Area Fairfield Redevelopment Citywide Consortia Wide	Housing Priority	CDBG: \$176,290	Homeowner Housing Rehabilitated: 21 Household Housing Unit Other: 1 Other
2.	HSG-2 Renter-occupied Rehabilitation	2020	2024	Affordable Housing	Huntington Empowerment NRSA Low/Mod Area Fairfield Redevelopment Citywide Consortia Wide	Housing Priority	HOME: \$0	Other: 0 Other
3.	HSG-3 Housing Construction	2020	2024	Affordable Housing Non-Homeless Special Needs	Huntington Empowerment NRSA Low/Mod Area Fairfield Redevelopment Citywide Consortia Wide	Housing Priority	HOME: \$683,834	Other: 5 Other

#	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4.	HSG-4 Home Ownership	2020	2024	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	Huntington Empowerment NRSA Low/Mod Area Fairfield Redevelopment Citywide Consortia Wide	Housing Priority	HOME: \$75,000	Homeowner Housing Added: 5 Household Housing Unit
5.	HMS-2 Operation/Support	2020	2024	Homeless	Huntington Empowerment NRSA Low/Mod Area Fairfield Redevelopment Citywide	Homeless Priority	ESG: \$80,653	Other: 3 Other
6.	HMS-3 Prevention and Housing	2020	2024	Homeless	Huntington Empowerment NRSA Low/Mod Area Fairfield Redevelopment Citywide	Homeless Priority	ESG: \$53,769	Other: 1 Other
7.	CDS-1 Community Facilities	2020	2024	Non-Housing Community Development	Huntington Empowerment NRSA Low/Mod Area Fairfield Redevelopment Citywide	Community Development Priority	CDBG: \$194,860	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1,939 Persons Assisted Other: 2 Other

#	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8.	CDS-2 Infrastructure	2020	2024	Non-Housing Community Development	Huntington Empowerment NRSA Low/Mod Area Fairfield Redevelopment Citywide	Community Development Priority	CDBG: \$50,000	Other: 20 Other
9.	CDS-4 Public Services	2020	2024	Homeless Non-Homeless Special Needs Non-Housing Community Development	Huntington Empowerment NRSA Low/Mod Area Fairfield Redevelopment Citywide	Community Development Priority	CDBG: \$249,729	Public service activities other than Low/Moderate Income Housing Benefit: 1,100 Persons Assisted Other: 2 Other
10.	CDS-5 Public Safety	2020	2024	Non-Housing Community Development	Huntington Empowerment NRSA Low/Mod Area Fairfield Redevelopment Citywide	Community Development Priority	CDBG: \$400,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 8,835 Persons Assisted Other: 1 Other

#	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
11.	CDS-6 Clearance/ Demolition	2020	2024	Non-Housing Community Development	Huntington Empowerment NRSA Low/Mod Area Fairfield Redevelopment Citywide	Community Development Priority	CDBG: \$325,000	Buildings Demolished: 18 Buildings
12.	AMS-1 Overall Coordination	2020	2024	Administration, Management, and Planning	Huntington Empowerment NRSA Low/Mod Area Fairfield Redevelopment Citywide	Administration, Management, and Planning Priority	CDBG: \$332,973 HOME: \$75,981 ESG: \$10,899	Other: 3 Other

Table 6 – Goals Summary

Goal Descriptions

1.	Goal Name	HSG-1 Owner-Occupied Housing Rehabilitation
	Goal Description	Continue to provide financial assistance to low- and moderate-income homeowners to rehabilitate and provide emergency repairs as necessary.
2.	Goal Name	HSG-2 Renter-occupied Rehabilitation
	Goal Description	Provide financial assistance to landlords to rehabilitate housing units that are rented to low- and moderate-income tenants.
3.	Goal Name	HSG-3 Housing Construction
	Goal Description	Increase the supply of decent, safe, sound, and accessible housing that is affordable to homebuyers and renters in the community through rehabilitation of vacant buildings and new construction.

4.	Goal Name	HSG-4 Homeownership
	Goal Description	Continue to assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, housing rehabilitation assistance, and requiring housing counseling training.
5.	Goal Name	HMS-2 Operation/Support
	Goal Description	Assist providers in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.
6.	Goal Name	HMS-3 Prevention and Housing
	Goal Description	Continue to support the prevention of homelessness through anti-eviction activities and programs for rapid re-housing.
7.	Goal Name	CDS-1 Community Facilities
	Goal Description	Improve the parks, recreational centers, trails, libraries, and all public and community facilities in the City.
8.	Goal Name	CDS-2 Infrastructure
	Goal Description	Improve the public infrastructure through rehabilitation, reconstruction, and new construction.
9.	Goal Name	CDS-4 Public Services
	Goal Description	Improve and enhance public services including programs for youth, the elderly, disabled, and other public service programs for low- and moderate-income persons.
10.	Goal Name	CDS-5 Public Safety
	Goal Description	Improve the public safety facilities, equipment, and ability to respond to emergency situations.
11.	Goal Name	CDS-6 Clearance/Demolition
	Goal Description	Remove and eliminate slum and blighting conditions through the demolition of vacant, abandoned and dilapidated structures on a spot basis and/or area-wide basis.

12.	Goal Name	AMS-1 Overall Coordination
	Goal Description	Provide program management and oversight for the successful administration of Federal, State, and local funded programs, including planning services for special studies, annual action plans, five-year consolidated plans, substantial amendments, consolidated annual performance and evaluation reports, environmental review and clearance, fair housing, Section 106 consultation, and compliance with all Federal, State, and local laws and regulations.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)

The City of Huntington proposes to assist the following with CDBG, HOME, and ESG funds:

- **Extremely Low-Income:** 2 households
- **Low-Income:** 10 households
- **Moderate-Income:** 23 households

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Huntington is proposing the following CDBG, HOME, and ESG funded projects for its FY 2023 Annual Action Plan.

Projects

#	Project Name
1.	General Administration
2.	A.D. Lewis Community Center
3.	Fairfield East/YMCA
4.	Sidewalks and Accessibility
5.	Huntington Fire Department - New Fire Station
6.	Kiwanis Daycare
7.	Children's Place
8.	Altizer Park
9.	A.D. Community Center Facility Imp Fund
10.	Emergency Housing Rehab
11.	Rehab Administration
12.	Volunteer Rehab Program
13.	Demolition-City Wide
14.	HOME Administration
15.	CHDO Set-Aside
16.	Affordable Housing Projects
17.	Homebuyer Assistance Program
18.	ESG Program

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

CDBG funds are intended to provide low- and moderate-income households with the opportunity to live in viable communities, which includes decent housing, a suitable living environment, and expanded economic opportunities. Eligible activities include community facilities and improvements; infrastructure improvements; housing rehabilitation and preservation; affordable housing development activities; public services; economic development; and planning and administration.

The City of Huntington has allocated its CDBG funds for FY 2023 to principally benefit low- and moderate-income persons.

- Public facilities improvements will either be located in a low- and moderate-income census tract/block group or the City will prepare surveys which show a low- and moderate-income population over 51%.
- The infrastructure improvement activities are either located in a low- and moderate-income census tract/block group or have a low- and moderate-income service area benefit or clientele over 51% low- and moderate-income.
- Funding for public services will be based on the clientele's income or in certain cases a limited type of clientele with a presumed low- and moderate-income status.
- Demolition of structures will either be located in low- and moderate-income areas or in areas that have been designated as slum and blighted areas.
- The housing activities have income eligibility criteria; therefore, the income requirement directs funds to low- and moderate-income households throughout the City.

The HOME funds will be used for administration and for housing projects. These funds will be targeted to low-income persons and projects designed to provide affordable housing to low-income persons.

The ESG funds will be used for Administration, Rapid Re-Housing/Homeless Prevention/HMIS, and Emergency Shelter projects. These funds will be targeted to low-income persons who are homeless or at-risk of becoming homeless.

The total amount of FY 2023 CDBG funds is \$1,728,865, of which 19.3% (\$332,973) is for administration and 80.7% (\$1,395,892) is allocated for projects/activities. Approximately 76.7% (\$1,070,892) will principally benefit low- and moderate-income persons, while 23.3% (\$325,000) will be used for slum and blight removal.

AP-38 Project Summary**Project Summary Information**

1.	Project Name	General Administration
	Target Area	Citywide
	Goals Supported	AMS-1 Overall Coordination
	Needs Addressed	Administration, Management, and Planning Strategy
	Funding	CDBG: \$332,973.00
	Description	Expenses to administer the Community Development Block Grant. This covers the staff salaries and benefits, office expenses, planning services, and other facets of program management.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	48,944 People and 1 Organization
	Location Description	City of Huntington, Department of Development and Planning, 800 Fifth Avenue, Huntington, WV 25717
	Planned Activities	The project matrix code is 21A, General Program Administration.
2.	Project Name	A.D. Lewis Community Center
	Target Area	Low/Mod Area
	Goals Supported	CDS-4 Public Services
	Needs Addressed	Community Development Strategy
	Funding	CDBG: \$214,729.00
	Description	Funds will be used to provide operating expenses for the A.D. Lewis Community Center.
	Target Date	06/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	1,000 People 1 Public Facility
	Location Description	1450 AD Lewis Avenue, Huntington, WV 25701
	Planned Activities	The national objective is Low/Mod Income Clientele Benefit (LMC). The project matrix code is 05D Youth Services.

3.	Project Name	Fairfield East/YMCA
	Target Area	Low/Mod Area
	Goals Supported	CDS-4 Public Services
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$35,000.00
	Description	Provide operating expenses for the Fairfield East Community Center. The Fairfield East Community Center is operated by YMCA for residents of public housing throughout the neighborhood. The center will serve as a hub for various community activities.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	1 Organization 100 Persons
	Location Description	2711 8th Avenue, Huntington, WV 25703
	Planned Activities	The national objective is Low/Mod Income Clientele Benefit (LMC). The project matrix code is 05D Youth Services.
4.	Project Name	Sidewalks and Accessibility
	Target Area	Citywide
	Goals Supported	CDS-2 Infrastructure
	Needs Addressed	Community Development Strategy
	Funding	CDBG: \$50,000.00
	Description	Funds to be used to construct or reconstruct handicap accessibility ramps/sidewalk ramps and to remove mobility barriers.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	20 Public Facilities
	Location Description	Citywide
	Planned Activities	The national objective is Low/Mod Income Area Benefit (LMA). The project matrix code is 03L, Sidewalks.
5.	Project Name	Huntington Fire Department – New Fire Station
	Target Area	Low/Mod Area

	Goals Supported	CDS-5 Public Safety
	Needs Addressed	Community Development Strategy
	Funding	CDBG: \$400,000.00
	Description	Funds will be used to build a new Fire Station. (Multi-year project).
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	1 Public Facility 8,835 persons
	Location Description	C.T.s 300, 400, 500, 1300, 1400, 1500, 1600 (9,555 persons; Low/Mod Percentage is 63.43%) 20th Street and 9th Avenue
	Planned Activities	The National Objective is Low/Mod Area Benefit (LMA). The HUD Matrix Code is 03O, Fire Station/Equipment.
6.	Project Name	Kiwanis Daycare
	Target Area	Citywide
	Goals Supported	CDS-1 Community Facilities
	Needs Addressed	Community Development Strategy
	Funding	CDBG: \$70,000.00
	Description	CDBG funds will be used to pay for a portion of a new roof at the Kiwanis Daycare facility.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	49 persons
	Location Description	71 Washington Ave, Huntington, WV 25701
	Planned Activities	The national objective is Low/Mod Income Clientele Benefit (LMC). The project matrix code is 03E Neighborhood Facilities.
7.	Project Name	Childrens Place – New Flooring Project
	Target Area	Citywide
	Goals Supported	CDS-1 Community Facilities
	Needs Addressed	Community Development Strategy
	Funding	CDBG: \$20,860.00

	Description	CDBG funds will be used to remove old damage flooring and baseboards and install new vinyl glue-down flooring and baseboards in hallways and three (3) offices to ensure safety of children, families, and employees.
	Target Date	6/30/2024
	Estimated number and type of families that will benefit from the proposed activities	35 persons
	Location	625 Richmond St, Huntington, WV 25702
	Planned Activities	The national objective is Low/Mod Income Clientele Benefit (LMC). The project matrix code is 03E Neighborhood Facilities.
8.	Project Name	Altizer Park
	Target Area	Low/Mod Area
	Goals Supported	CDS-1 Community Facilities
	Needs Addressed	Community Development Strategy
	Funding	CDBG: \$40,000.00
	Description	CDBG funds will be used to make playground improvements at this neighborhood park.
	Target Date	06/30/2024
	Estimated number and type of families that will benefit from the proposed activities	1,855 persons 1 public facility
	Location Description	Census Tract 101, Block Group 1 and 2 4801 Altizer Ave, Huntington, WV 25705
	Planned Activities	The National Objective is Low/Mod Area Benefit (LMA). The HUD Matrix Code is 03F Parks, Recreational Facilities.
9.	Project Name	A.D. Lewis Community Center Facility Improvement Fund
	Target Area	Low/Mod Area
	Goals Supported	CDS-1 Community Facilities
	Needs Addressed	Community Development Strategy
	Funding	CDBG: \$64,000.00

	Description	CDBG funds will be used to acquire an adjacent parcel to develop for more exterior play areas.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	1 public facilities
	Location Description	A.D. Lewis Community Center: 1450 AD Lewis Avenue 25701
	Planned Activities	The national objective is Low/Mod Income Area Benefit (LMA). The project matrix code is 03E, Neighborhood Facilities.
10.	Project Name	Emergency Housing Rehab
	Target Area	Citywide
	Goals Supported	HSG-1 Owner-Occupied Housing Rehabilitation
	Needs Addressed	Housing Strategy
	Funding	CDBG: \$66,303.00
	Description	The Emergency Housing Rehab program is a 0% interest loan program to income eligible homeowners for installation of roofs, soffit, gutters, electrical upgrades, plumbing, etc.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	18 Housing Units
	Location Description	Citywide
	Planned Activities	The National Objective is Low/Mod Income Housing Benefit (LMH). The HUD Matrix Code is 14A, Rehab; Single-Unit Residential.
11.	Project Name	Rehabilitation Administration
	Target Area	Citywide
	Goals Supported	HSG-1 Owner-Occupied Housing Rehabilitation
	Needs Addressed	Housing Strategy
	Funding	CDBG: \$85,000.00
	Description	Administration of all housing rehabilitation programs.
	Target Date	6/30/2024

	Estimate the number and type of families that will benefit from the proposed activities	1 Organization 26 Households
	Location Description	800 5th Avenue, Huntington, WV 25717
	Planned Activities	The National Objective is Low/Mod Income Housing Benefit (LMH). The HUD Matrix Code is 14H, Rehabilitation Administration.
12.	Project Name	Volunteer Rehabilitation Program
	Target Area	Citywide
	Goals Supported	HSG-1 Owner-Occupied Housing Rehabilitation
	Needs Addressed	Housing Strategy
	Funding	CDBG: \$24,987.00
	Description	In cooperation with volunteer groups, repairs are made to income eligible homeowners who meet the HUD Household Income Guidelines. The CDBG Program provides materials and disposal services, while the labor is provided by the volunteer organizations. All repairs are completed to city code and inspected by the City building inspector.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	8 Households
	Location Description	Citywide
	Planned Activities	The National Objective is Low/Mod Housing Benefit (LMH). The HUD Matrix Code is 14A, Rehab; Single-Unit Residential.
13.	Project Name	Demolition - Citywide
	Target Area	Citywide
	Goals Supported	CDS-6 Clearance/Demolition
	Needs Addressed	Community and Development Strategy
	Funding	CDBG: \$325,000.00

	Description	Demolition of vacant substandard structures to remove slums and blight. In cooperation with the Unsafe Building Commission of the City of Huntington, Development and Planning staff will oversee the demolition of buildings inspected by the Building Inspector, Fire Marshall, and Health Department that are found to be a serious and immediate threat to the health and welfare of the City.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	18 Structures
	Location Description	Citywide
	Planned Activities	The National Objective is Slum and Blight Removal on a Spot Basis (SBS). The HUD Matrix Code is 04, Clearance and Demolition.
14.	Project Name	HOME Administration
	Target Area	Consortia Wide
	Goals Supported	AM-1 Overall Coordination
	Needs Addressed	Administration, Management, and Planning Strategy
	Funding	HOME: \$75,981.00
	Description	Funds for salaries, benefits, office expenses, legal fees, and planning management.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	1 Organization
	Location Description	Consortia Wide
15.	Planned Activities	The project matrix code is 21A, General Program Administration.
	Project Name	CHDO
	Target Area	Consortia Wide
	Goals Supported	HSG-3 Housing Construction
	Needs Addressed	Housing Strategy
	Funding	CDBG: \$113,973.00

	Description	HOME funds will be used to assist a CHDO to increase the number of affordable housing units in the HOME Consortium for owners and renters by assisting with acquisition, soft costs, construction, and rehabilitation.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	1 Organization
	Location Description	Consortia Wide
	Planned Activities	To be determined.
16.	Project Name	Affordable Housing Projects
	Target Area	Consortia Wide
	Goals Supported	HSG-1 Owner-occupied Housing Program HSG-2 Renter-occupied Rehabilitation HSG-3 Housing Construction
	Needs Addressed	Housing Strategy
	Funding	HOME: \$569,861.00
	Description	HOME funds will be used to assist in the development of affordable housing in the HOME Consortium for owners and renters by assisting with acquisition, soft costs, construction, and rehabilitation.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	4 households
	Location Description	Consortia Wide
	Planned Activities	To be determined.
17.	Project Name	Homebuyer Assistance Program
	Target Area	Consortia Wide
	Goals Supported	HSG-4 Homeownership
	Needs Addressed	Housing Strategy
	Funding	HOME: \$75,000

	Description	Funds will be used for a first-time homebuyer program in the City of Huntington and Wayne and Cabell Counties.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	5 households
	Location Description	County wide
	Planned Activities	The National Objective is Low/Mod Income Housing Benefit (LMH) The HUD Matrix Code is 13B, Homeownership Assistance
18.	Project Name	ESG Program
	Target Area	Citywide
	Goals Supported	HMS-2 Operation/Support HMS-3 Prevention and Housing AMS-1 Overall Coordination
	Needs Addressed	Homeless Priority Administration, Management, and Planning Priority
	Funding	ESG: \$145,321.00
	Description	Funds will be used for General Administration \$10,899.00 (staff salaries, staff benefits, office expenses, planning services, and program management); Rapid Re-Housing/Homeless Prevention/HMIS Cabell County Public Library \$53,769.00 (homeless prevention program, rapid re-housing program, and the HMIS system); and Street Outreach/Emergency Shelter (Harmony House) \$80,653.00 (operating expenses and essential services for shelters).
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	4 Organizations
	Location Description	Citywide
	Planned Activities	The national objective is Low/Mod Income Clientele Benefit (LMC). The project matrix code is 21A, General Program Administration; 03T, Operating Cost of Homeless/AIDS Patients Programs; and 05Q, Subsistence Payments.

AP-50 Geographic Distribution – 91.220(f)**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The following information provides a profile of the population age and racial/ethnic composition of the City of Huntington. This information was obtained from the U.S. Census Bureau website, <http://factfinder.census.gov>. The 2017-2021 American Community Survey 5-Year Estimates and 2000 and 2010 Census Data were used to analyze the social, economic, housing, and general demographic characteristics of Huntington.

Population:

The City of Huntington's overall population as reported in the 2017-2021 American Community Survey was 46,923:

- The City's population was 51,475 at the time of the 2000 Census, and 49,138 at the time of the 2010 Census.
- The 2017-2021 ACS reports that the City has a population of 46,923, a decrease of 4,633 people (9.7%) since the 2000 Census.

Age:

The City of Huntington's age of population (based on 2017-2021 ACS data)

- The median age in Huntington was 36.4 years, compared to 42.8 years for West Virginia.
- Youth under the age of 18 accounted for 18.1% of the City's population, up from 17.9% the year prior.
- Seniors age 65 or over represent 17.2% of the City's population, which is less than West Virginia's average of 20.7% of the population.
- Adults ranging from 20 to 24 years old make up the largest portion of the City's population at 13.1%.

Race/Ethnicity:

Racial/ethnic composition of Huntington, according to the 2017-2021 American Community Survey:

- 85.1% are White
- 7.9% are Black or African American
- 0.2% are American Indian or Alaska Native
- 1.6% are Asian
- 1.1% are Some Other Race Alone
- 1.8% Hispanic or Latino, of any race
- 4.1% are Two or more races

Income Profile:

The following is a summary of income statistics for the City of Huntington from the 2017-2021 American Community Survey:

- At the time of the 2017-2021 American Community Survey, median household income in Huntington was \$34,351, which was less than Cabell County (\$47,020), Wayne County (\$45,591), and the State of West Virginia (\$51,248).
- 33.7% of households with earnings received Social Security income.
- 3.8% of households with earnings received public assistance.
- 19.0% of households with earnings received retirement income.
- 30.2% of residents were living in poverty.
- 58.1% of female-headed households with children were living in poverty.
- 38.8% of all children under 18 years were living in poverty.

Low/Mod Income Profile:

The low- and moderate-income profile for the City of Huntington is a measurement of the area's needs. The City of Huntington has an overall low- and moderate-income percentage of 51.13%. These low- and moderate-income statistics were obtained from the U.S. Department of Housing and Urban Development's website, www.hud.gov.

Economic Profile:

The following illustrates the economic profile for the City of Huntington 2017-2021 American Community Survey Estimates.

- 37.7% of the employed civilian population had occupations classified as management, business, science, and arts occupations.
- 24.8% of the employed civilian population had occupations classified as sales and office occupations.
- 25.0% were in the service sector.
- The education, health, and social service industry represented 32.6% of those employed.
- 19.1% of workers were considered in the government class.
- 5.2% of workers were considered in the self-employed workers in not incorporated business class.

According to the U.S. Labor Department, the preliminary unemployment rate for the City of Huntington for January of 2023 was 3.7%, Cabell County's unemployment rate was 3.5%, and Wayne County's was 4.4%. The unemployment rate was 3.9% for the State of West Virginia in January of 2023 and 3.4% for the United States.

Geographic Distribution

Target Area	Percentage of Funds
Low/Mod Area	28%
Citywide	41%
Consortia Wide	31%

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

CDBG funds are intended to provide low- and moderate-income households with the opportunity to live in viable communities, which includes decent housing, a suitable living environment, and expanded economic opportunities. Eligible activities include community facilities and improvements; infrastructure improvements; housing rehabilitation and preservation; affordable housing development activities; public services; economic development; and planning and administration.

The City of Huntington has allocated its CDBG funds for FY 2023 to principally benefit low- and moderate-income persons.

- Public facilities improvements will either be located in a low- and moderate-income census tract/block group or the City will prepare surveys which show a low- and moderate-income population over 51%.
- The infrastructure improvement activities are either located in a low- and moderate-income census tract/block group or have a low- and moderate-income service area benefit or clientele over 51% low- and moderate-income.
- Funding for public services will be based on the clientele's income or in certain cases a limited type of clientele with a presumed low- and moderate-income status.
- Demolition of structures will either be located in low- and moderate-income areas or in areas that have been designated as slum and blighted areas.
- The housing activities have income eligibility criteria; therefore, the income requirement directs funds to low- and moderate-income households throughout the City.

The proposed projects/activities under the FY 2023 CDBG Program Year are located in areas with the highest percentages of low- and moderate-income persons and block groups with a percentage of minority persons above the average for the City of Huntington. The following Census Tracts and Block Groups have over 51% low- and moderate-income residents: C.T. 000101, B.G. 1; C.T. 000101, B.G. 2; C.T. 000200, B.G. 2; C.T. 000200, B.G. 3; C.T. 000300, B.G. 2; C.T. 000400, B.G. 1; C.T. 000400, B.G. 2; C.T. 000500, B.G. 1; C.T. 000600, B.G. 1; C.T. 000900, B.G. 1; C.T. 000900, B.G. 2; C.T. 001000, B.G. 1; C.T. 001000, B.G. 2; C.T. 001000, B.G. 3; C.T. 001100, B.G. 2; C.T. 001300, B.G. 1; C.T. 001400, B.G. 1; C.T. 001400, B.G. 2; C.T. 001500, B.G. 1; C.T. 001500, B.G. 2; C.T. 001600, B.G. 1; C.T. 001800, B.G. 1; C.T. 001800, B.G. 3; C.T. 001800, B.G. 4; C.T. 001800, B.G. 5; C.T. 010102, B.G. 4; C.T. 010900, B.G. 1; and C.T. 010900, B.G. 2.

The HOME funds will be used for administration and for housing projects. These funds will be targeted to low-income persons and projects designed to provide affordable housing to low-income persons.

The ESG funds will be used for Administration, Rapid Re-Housing/Homeless Prevention/HMIS, and Emergency Shelter projects. These funds will be targeted to low-income persons who are homeless or at-risk of becoming homeless.

The total amount of FY 2023 CDBG funds is \$1,728,865, of which 19.3% (\$332,973) is for administration and 80.7% (\$1,395,892) is allocated for projects/activities. Approximately 76.7% (\$1,070,892) will principally benefit low- and moderate-income persons, while 23.3% (\$325,000) will be used for slum and blight removal.

Discussion

Not Applicable.

DRAFT

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Huntington and the Cabell Huntington Wayne HOME Consortium will utilize its FY 2023 CDBG, HOME, and ESG funds for affordable housing. The one-year goals for affordable housing in the City of Huntington and Cabell-Huntington-Wayne HOME Consortium Area for FY 2023 are as follows:

One Year Goals for the Number of Households to be Supported	
Homeless	5
Non-Homeless	30
Special-Needs	0
Total:	35

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	5
The Production of New Units	4
Rehab of Existing Units	21
Acquisition of Existing Units	5
Total:	35

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City will fund the following projects:

- **CD-23-10 Emergency Housing Rehab** - The Emergency Housing Rehab program is a 0% interest loan program to income eligible homeowners for installation of roofs, soffit, gutters, electrical upgrades, plumbing, etc. (13 Housing Units)
- **CD-23-12 Volunteer Rehabilitation Program** - In cooperation with volunteer groups, repairs are made to income eligible homeowners who meet the HUD Household Income Guidelines. The CDBG Program provides materials and disposal services, while the labor is provided by volunteer organization. All repairs are completed to city code and inspected by the City building inspector. (8 Households)
- **HOME-23-16 Affordable Housing Project** - HOME funds will be used to assist in the development of affordable housing in HOME Consortium for owners and renters by assisting with acquisition, soft costs, construction, and rehabilitation. (4 Housing Units)
- **HOME-23-17 Homebuyer Assistance Program** - Funds will be used for a first-time homebuyer program in the City of Huntington and Wayne and Cabell Counties. (5 Households)

- **ESG-23-18 ESG Program (Rapid Re-Housing/Homeless Prevention/HIMS)** - Funds will be used for rapid re-housing, homeless prevention, and HMIS system. (5 Households through Rental Assistance)

DRAFT

AP-60 Public Housing – 91.220(h)

Introduction

The City of Huntington has its own public housing authority to provide public housing for its low-income City residents. The mission of the Huntington Housing Authority is to provide affordable, accessible, quality housing and support services through community partnerships.

The Huntington Housing Authority is responsible for its own hiring, contracting, and procurement. The Housing Authority provides the City with a copy of its Five-Year Capital Fund Program and Annual Plan for review each year. The City certifies that the Capital Fund Program and Annual Plan are consistent with the City's Five Year Consolidated Plan. Should the Housing Authority propose any demolition or disposition of public housing units, it will consult with the local neighborhoods where the development is located, as well as with the City staff.

The Huntington Housing Authority meets with each of its housing developments to discuss the Annual Plans for the Housing Authority. They also discuss physical needs assessment for allocating and spending Capital Funds at the different developments. The Housing Authority puts copies of the plans in the housing developments for public comment. The Huntington Housing Authority Board also has a seat on the five (5) member Board, which is occupied by a resident to help with the decision and planning process of the Housing Authority.

Actions planned during the next year to address the needs to public housing

The Huntington Housing Authority is funding various activities to improve the overall living environment in the Authority's public housing projects, including funds for: interior and exterior repairs, upgrades, capital needs at all public housing sites. The FY 2023 Capital Fund Grant in the amount of \$2,080,718.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Huntington Housing Authority's (HHA) public housing communities have Resident Councils that meet regularly. Marcum Terrace Development's Resident Council continued to meet on the first and third Mondays of each month to discuss ways of improving the community and to plan activities. The HHA held Annual Meetings to give residents an opportunity to express what improvements are needed in each community, and what issues they may have. The HHA employed an Elderly Services and Community Services Coordinators for ongoing activities, such as blood pressure clinics, exercise, trips for holidays, senior fun day, and flower boxes for residents to plant gardens. The HHA's Family Self-Sufficiency Program Coordinator planned events such as bicycle rodeos, homeownership counseling, and more. The HHA Board of Commissioners continued to have one (1) public housing resident as a member to help HHA planning and decision making.

The Huntington Housing Authority has a homeownership program to encourage Section 8 Voucher participants to convert rent vouchers to homeownership. The HHA continued to operate a program to assist public housing residents save money for homebuyer downpayment assistance. Residents were encouraged to save and were assisted by the City of Huntington's HOME staff to purchase a home in the HOME Consortium Area. Homebuyer counseling programs were provided to participants.

The HHA offered homeownership counseling assistance, which included personalized services concerning the necessary steps in becoming a homeowner.

Eligibility Requirements included:

- Current participants or ROSS program graduate
- In good standing with the Housing Authority
- Had an annual income of at least \$13,100
- Had satisfactory credit or were willing to work on improving credit standing
- Saved at least \$500 for downpayment/closing costs
- Attended homeownership classes

Homeownership Counseling Class Agenda included:

- Home mortgage application process
- Buying on credit
- Basic home repair & maintenance
- Household budgeting
- Role of the realtor/home insurance agent
- Property taxes & home inspections
- Rights & responsibilities of homeownership
- Mortgage loan default prevention

The ROSS Homeownership Program helped potential homebuyers create partnerships and networking to gain the necessary skills for achieving homeownership. The HHA assists Section 8 and Public Housing participants become better consumers and achieve economic independence.

During this CAPER period, the Housing Authority offered its Steps to Homeownership series, which included an entire session on Fair Housing and consumer protection laws. The Housing Authority's ownership education programs are open to the public with no income limits, agency affiliation, or minimum credit score requirements. The eight (8) week series guides individuals through the homebuying process, while preparing them for home purchase and regular maintenance.

Along with the West Virginia Department of Health and Human Resources (WVDHHR), the Housing Authority continued to sponsor the Family Resource Center (FRC). Located at the Marvin Gray Family Center at Marcum Terrace, the Family Resource Center and partnering community organizations offer a variety of services and resources to the entire family, including: parent education sessions; health and

wellness sessions; literacy education; child development activities; consumer workshops; computer access; community board with job postings; and life skills sessions.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Huntington West Virginia Housing Authority is not designated as "troubled" by HUD.

Discussion

Not Applicable.

DRAFT

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Under its Five-Year Consolidated Plan, the City of Huntington has developed its Strategic Plan in cooperation with the CoC to address homelessness for FY 2020 through FY 2024. These goals are set forth in the following priorities:

- **HMS-1 Continuum of Care** - Support the local Continuum of Care's (CoC) efforts to provide emergency shelter, and permanent supportive housing to persons and families who are homeless or who are at risk of becoming homeless.
- **HMS-2 Operation/Support** - Assist providers in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.
- **HMS-3 Prevention and Housing** - Continue to support the prevention of homelessness through anti-eviction activities and programs for rapid re-housing.
- **HMS-4 Housing** - Support the rehabilitation of and making accessibility improvements to emergency shelters, transitional housing, and permanent housing for the homeless.
- **HMS-5 Permanent Housing** - Support the development of permanent supportive housing for homeless individuals and families.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The CoC utilizes a coordinated entry process that prioritizes assistance based on severity of need, length of time homeless, and unsheltered versus sheltered status to ensure those who need assistance the most can receive services and housing in a timely manner. Outreach teams work nontraditional hours and cover the CoC's entire geographic area. They are focused on persons with a serious mental illness who live unsheltered because this is the subpopulation in our community least likely to access assistance. Agencies, local businesses, and community members routinely contact the street outreach team regarding persons needing assistance, especially those living unsheltered. Persons experiencing homelessness are engaged through outreach, rapport-building, and with the use of peer-to-peer models. The CoC utilizes a centralized entry. Most persons enter the system through the Harmony House day shelter. However, the local homeless veteran's center, domestic violence shelter, and street outreach all serve as points of entry. A VI-SPDAT assessment is conducted (coordinated entry assessment tool) to determine need. The individual/family is on a by-name list and referred to appropriate services and housing. All CoC and ESG-funded programs utilize coordinated entry. Harmony House has recently partnered with Pretera Center to expand outreach efforts. Pretera is providing two recovery coach navigators, who will be conducting outreach. One will be focused on unaccompanied youth.

Addressing the emergency shelter and transitional housing needs of homeless persons

Emergency housing needs are met through the Huntington City Mission (HCM), which is the area's emergency shelter. Upon entering the HCM, each adult goes through an admission and intake process so that the services they utilize are tracked through the CHWCoC HMIS system. Individuals are encouraged to get out into the community and connect with the services that they need; they are provided with a tracking card which verifies the agencies to which the individuals have visited. The goal is to move individuals out of the Mission and into a housing situation that best fits their needs as quickly as possible.

While the Continuum of Care does not fund transitional housing programs, the CoC is prioritizing permanent housing solutions with supports. The CoC has expanded and will continue to increase rapid rehousing with housing location and stabilization. The CoC launched a Targeted Rapid Rehousing team that focuses on persons 55+. The CoC includes the Huntington City Mission and two (2) safe havens for overnight emergency shelter. The day shelter, Harmony House, has both United Way and FEMA funding to cover the costs of shelter in a local motel temporarily, when the Mission is full, and the household includes children or when there are threats to safety.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Utilizing the Housing First Model, homeless individuals and families are housed as soon as they are eligible for housing, based on a centralized assessment, as well as housing availability. Prior to housing, homeless individuals/families are assigned to a supportive services team which continues to provide support to them once they obtain their housing. This model has been effective in housing retention.

The CoC is focused on maximizing support for those transitioning to permanent housing. Nine (9) programs provide support to those moving into permanent housing. Southwestern Community Action Council and Volunteers of America both operate SSVF programs. Prestera Center, in collaboration with Harmony House, operates a supportive services only program for those who are chronic or high acuity. Prestera Center operates a Community Engagement Specialist program to support those with a serious mental illness and reduce the likelihood that they will return to mental health hospitalizations and lose housing. The Huntington Housing Authority operates a Community Engagement Specialist program focused on housing high acuity persons and keeping them housed long-term. Harmony House operates a SAMHSA-funded CABHI program, which consists of a multi-disciplinary, peer-driven team that serves those who are chronic and high acuity. Individuals are housed and provided with intensive support. Information and Referral recently launched a privately funded program that provides community engagement and housing

support to prevent homelessness. Lastly, Harmony House operates a rapid rehousing program that includes housing location and stabilization services. The programs are funded by three different grants (2 CoC and one ESG). Harmony House has partnered with United Way, Prestera Center, and Marshall University to launch a resource center for homeless and at-risk youth that opens next week. These programs enable the CoC to house people quickly and serve all different subpopulations.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Information and Referral (I&R) is the local 211 organization. This is the clearing house agency for linking people with needs to the appropriate community resources to meet their needs. The agency provides connections to basic needs which may defer individuals and families from becoming homeless. Agency representation is also part of the weekly Housing First subcommittee meetings during which time agency representatives gather to discuss individuals that have been identified with needs and connect those individuals with services that are available through the various agencies being represented. I&R recently launched a privately funded homeless prevention program that provides supportive services to persons who have not yet become homeless. Additionally, they will expand this program through CoC funding that will be available 8/1.

Members of the Housing First subcommittee also assist individuals with applications for mainstream resources to assist them in addressing their particular need. The revamped Care Coordination to Community Engagement Specialist movement focuses on assisting individuals in remaining in their housing by providing support services, maintaining intensity of services that are needed and reducing intensity as the need reduces but continuing to provide support as long as necessary to keep individuals housed. Individuals being discharged from psychiatric hospitals are particularly targeted for these services; however, these services are also available for other homeless, chronic homeless, or those who are near homelessness.

Once an individual is on the CES roster, or on another supportive services team roster, their needs are individually reviewed and they are connected with the services that they need in order to be permanently housed in their community. This also includes mainstream resources needed, employment programs, primary care, mental health, or other specific needs identified by the team. The CHWCoC utilizes a centralized assessment to identify needs and to also rank individuals so that those with the most needs are prioritized for immediate assistance.

The CoC created a subcommittee to address issues with the discharge planning processes at hospitals, jails, and mental health institutions. The subcommittee has also been successful in reducing inappropriate discharges and educating social workers and discharge planners on community resources. The youth program described above has a strong prevention component and conducts outreach in local schools.

Discussion

The Cabell-Huntington- Wayne Continuum of Care will be applying for funding under the HUD NOFA for FY 2023 for supportive housing services and new housing for both the homeless and very low-income population. The City of Huntington will support the FY 2023 NOFA Application.

The Cabell-Huntington-Wayne Continuum of Care (CoC) was notified that funding is available through HUD for the FY 2023 CoC Program Competition. Funding levels for FY 2023 are not yet available. CHWCoC places priority on permanent housing projects that serve those that are chronically homeless, families, and unaccompanied youth, which is in line with HUD's national focus.

DRAFT

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Huntington is committed to removing or reducing barriers to the development of affordable housing whenever possible throughout the City. A variety of actions include, among others, to reduce the cost of housing to make it affordable.

- Provide developers and non-profits with incentives for the construction or rehabilitation of affordable housing to keep rents affordable.
- Provide assistance to first time homebuyer to purchase a home.
- Assist in acquiring sites for development of affordable housing.
- Promote Federal and State financial assistance for affordable housing.

The City of Huntington prepared its 2020 Analysis of Impediments to Fair Housing Choice (AI) to coincide with the City's Five-Year Consolidated Plan. The City of Huntington's AI identified the following goals.

Impediment 1: Fair Housing Education and Outreach – There is a need to educate members of the community concerning their rights and responsibilities under the Fair Housing Act and to raise awareness, especially for low-income households, that all residents of the City have a right under federal law to fair housing choice.

- **Goal:** Improve the public's knowledge and awareness of the Federal Fair Housing Act, and related laws, regulations, and requirements to affirmatively further fair housing in the City.

Impediment 2: Public Policies and Regulations – The City's Zoning Code needs additional definitions, provisions, and revisions to be compliant with the Federal Fair Housing Act, Section 504, and the Americans with Disabilities Act, to affirmatively further fair housing.

- **Goal:** The City's Zoning Code and land development policies will promote and affirmatively further fair housing.

Impediment 3: Continuing Need for Affordable and Accessible Housing Units – There is a lack of affordable and accessible housing units in the City of Huntington as the supply of affordable and accessible housing has not kept pace with the demand of individuals desiring to live independently.

- **Goal:** Construction rehabilitation, and development of additional affordable rental and owner occupied housing units in the area, especially for households whose income is less than 80% of the median income will increase annually to meet the demand for housing.

Impediment 4: Private Lending and Insurance Practices – The Home Mortgage Disclosure Act (HMDA) data suggests that there is a disparity between the approval rates of home mortgage loans originated from White and those originated from Minority applicants.

- **Goal:** Approval rates for all originated home mortgage loans and insurance coverage should be fair, risk based, unbiased, and impartial, regardless of race, familial status and location.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Huntington, in its most recent Analysis of Impediments to Fair Housing Choice, did not identify any negative effects of its public policies that serve as barriers to affordable housing. The City has continued to revise and update its Zoning Ordinance. This document is consistent with the Fair Housing Act, Section 504, and the Americans with Disabilities Act. There are no other public policies that restrict fair housing.

Discussion:

To promote Fair Housing, the City Council has proclaimed April as “Fair Housing Month” in 2023 and will continue this practice in the coming years. Attached is a copy of the 2023 proclamation. The City will continue to monitor and review public policies for discriminatory practices and/or impacts on housing availability during this program year. In addition to the proclamation, the City is completing/will complete the following activities to promote fair housing:

- Distribute pamphlets on Tenant’s Rights and Fair Housing and make them available at: City Hall, the Libraries, social service organizations, charitable organizations, and for code enforcement officers to handout during inspections.
- The City of Huntington, Human Relations Commission will hold a Fair Housing training during this program year.

The City is fostering and maintaining affordable housing through funding the following projects: Volunteer Rehabilitation Program, Emergency Housing Rehab, Affordable Housing Project, Homebuyer Assistance Program, the CHDO Set-Aside Program, and the ESG Program, which includes Rapid Re-Housing/Homeless Prevention/HMIS Cabell County Public Library for the City of Huntington and Cabell and Wayne Counties. The City will ensure that decent, safe, and sanitary housing will be available for all income residents through ongoing code enforcement, land bank, and removal of slum and blight.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Huntington has developed the following actions planned to address:

- obstacles to meeting underserved needs;
- foster and maintain affordable housing;
- reduce lead-based hazards
- reduce the number of poverty-level families;
- develop institutional structures; and
- enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

Despite efforts made by the City of Huntington and social service providers, several significant obstacles to meet underserved needs remain. The greatest obstacle is scarce resources, which limits worthy public service programs and activities. The following obstacles need to be overcome to meet underserved needs:

- Higher unemployment rate compared to the State and national and loss of household income due to the national economic decline.
- Lack in supply of decent, sound, and affordable rental housing for low-income families.
- Concentrated areas of foreclosed and abandoned housing.
- Aging population and the increased need for removal of architectural barriers in the City's older housing stock.
- Growing homeless population
- Decrease in federal CDBG, HOME, and ESG formula allocations.
- An older existing housing stock in need of major rehabilitation work to meet current codes.

The following projects are included in the City's FY 2023 Annual Action Plan:

- **CD-23-10 Emergency Housing Rehab** -The Emergency Housing Rehab program is a 0% interest loan program to income eligible homeowners for installation of roofs, soffit, gutters, electrical upgrades, plumbing, etc.
- **CD-23-12 Volunteer Rehabilitation Program** – In cooperation with volunteer groups, repairs are made to income eligible homeowners who meet the HUD Household Income Guidelines. The CDBG Program provides materials and disposal services, while the labor is provided by volunteer organizations. All repairs are completed to city code and inspected by the City building inspector.
- **CD-23-13 Demolition – City wide:** Demolition of vacant substandard structures to remove slums and blight. In cooperation with the Unsafe Building Commission of the City of Huntington, the Development and Planning staff will oversee the demolition of buildings inspected by the Building Inspector, Fire Marshall, and Health Department that are found to be a serious and immediate threat to the health and welfare of the City residents.

- **HOME-23-15 CHDO:** HOME funds will be used to assist a CHDO to increase the number of affordable housing units in the HOME Consortium for owners and renters by assisting with acquisition, soft costs, construction, and rehabilitation.
- **HOME-23-16 Affordable Housing Project:** HOME funds will be used to assist in the development of affordable housing in the HOME Consortium for owners and renters by assisting with acquisition, soft costs, construction, and rehabilitation.
- **HOME-23-17 Homebuyer Assistance Program:** Funds will be used for a first-time homebuyer program in the City of Huntington and Wayne and Cabell Counties.
- **ESG-23-18 ESG Program:** Funds will be used for General Administration \$10,899 (staff salaries, staff benefits, office expenses, planning services, and program management); Rapid Re-Housing/Homeless Prevention/HMIS Cabell County Public Library \$53,769 (homeless prevention program, rapid re-housing program, and the HMIS system); and Street Outreach/Emergency Shelter (Harmony House) \$80,653 (operating expenses and essential services for shelters).

Actions planned to foster and maintain affordable housing

The City of Huntington is proposing the following goals and strategies to foster and maintain affordable housing:

- **HSG-1 Owner-Occupied Housing Rehabilitation** – Continue to provide financial assistance to low- and moderate-income homeowners to rehabilitate their homes and provide emergency repairs as necessary.
- **HSG-3 Housing Construction** – Increase the supply of decent, safe, sound, and accessible housing that is affordable to owners and renters in the community through rehabilitation of vacant buildings and new construction.
- **HMS-2 Operation/Support** – Assist providers in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.
- **HMS-3 Prevention and Housing** – Continue to support the prevention of homelessness through anti-eviction activities and programs for rapid re-housing.

During the FY 2023 Annual Action Plan, the City of Huntington will fund the following projects:

- **CD-23-12 Volunteer Rehabilitation Program** - In cooperation with volunteer groups, repairs are made to income eligible homeowners who meet the HUD Household Income Guidelines. The CDBG Program provides materials and disposal services, while the labor is provided by volunteer organizations. All repairs are completed to city code and inspected by the City building inspector.
- **CD-23-10 Emergency Housing Rehab** -The Emergency Housing Rehab program is a 0% interest loan program to income eligible homeowners for installation of roofs, soffit, gutters, electrical upgrades, plumbing, etc.
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Actions planned to reduce lead-based paint hazards

In order to meet the requirements of the lead-based paint regulations, the City of Huntington will take the following actions regarding rehabilitation, tenant based rental assistance, homeownership, and homeless/special needs housing:

Rehabilitation Programs:

The City of Huntington will continue to ensure that:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead-based paint requirements.
- The level of Federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.
- Properly qualified personnel perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35, Subpart R.
- Required notices regarding lead-based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and adhere to ongoing lead-based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead-based paint maintenance activities.

Homeownership Programs:

The City of Huntington will continue to ensure that:

- Applicants for homeownership assistance receive adequate information about lead-based paint requirements.
- City staff properly determine whether proposed projects are exempt from some or all lead based paint requirements.
- A visual assessment is performed to identify deteriorated paint in the dwelling unit, any common areas servicing the unit, and exterior surfaces of the building.
- Prior to occupancy, properly qualified personnel perform paint stabilization and the dwelling passes a clearance exam in accordance with the standards established in 24 CFR Part 35, Subpart R.
- The home buyer receives the required lead-based paint pamphlet and notices.

Actions planned to reduce the number of poverty-level families

Approximately 30.2% of Huntington residents live in poverty, with 58.1% of all female-headed households with children living below the poverty level. The City's goal is to reduce the extent of poverty by 5%, based on actions the City has control over, or actions in which the City will cooperate with outside agencies.

The City's anti-poverty strategy is based on attracting a range of businesses and supporting workforce development including job-training services for low income residents. In addition, the City's strategy is to provide supportive services for target income residents.

Planned economic development and anti-poverty programs include:

- Workforce development
- Support services for new employees
- Assist in job creation
- Assistance for food, shelter, and training programs
- Development of new commercial/industrial facilities
- Slum and blight removal
- Commercial/industrial infrastructure development
- Rehabilitation of commercial/industrial facilities
- Promote small business and micro-enterprises

During the FY 2023 Annual Action Plan, the City of Huntington will fund the following projects that will help reduce the number of poverty level families:

- **CD-23-13 Demolition:** Demolition of vacant substandard structures to remove slums and blight. In cooperation with the Unsafe Building Commission of the City of Huntington, the Development and Planning staff will oversee the demolition of buildings inspected by the Building Inspector,

Fire Marshall, and Health Department that are found to be a serious and immediate threat to the health and welfare of the City residents.

Actions planned to develop institutional structure

Effective implementation of the Annual Action Plan involves a variety of agencies both in the community and in Cabell and Wayne Counties. Coordination and collaboration between agencies is important to ensuring that the needs within the community are adequately addressed. The key agencies that are involved in the implementation of the Plan, as well as additional resources that may be available are described below.

Public Sector:

City of Huntington - The City's Department of Planning and Development will be responsible for the administration of the City's community development programs, including some of the local programs that assist target income residents. The staff's responsibilities include managing and implementation of the City's affordable housing policies, including the Five Year Consolidated Plan and related documents. Several other City Departments will continue to serve an integral role in meeting the Five Year Consolidated Plan objectives.

The Huntington Housing Authority - The Huntington Housing Authority is the primary owner of affordable housing within the community. The Housing Authority also administers the Housing Choice (Section 8) Voucher Program. The City will continue to work in close consultation with the Housing Authority regarding affordable housing needs in Huntington.

Other Housing and Development Agencies -The City will continue to partner with the following government-related agencies in meeting the Annual Action Plan objectives.

- The Huntington Development Corporation (HDC)
- Huntington Urban Renewal Authority (HURA)
- KYOVA – Region II Planning and Development Council
- Huntington Municipal Development Authority (HMDA)
- Workforce Investment Board

Non-Profit Agencies:

There are several non-profit and community agencies that serve target income households in the Huntington area. The City will collaborate with these essential service providers. Some of them include:

- Information and Referral Services
- Coalition for the Homeless
- Huntington City Mission
- Cabell-Huntington-Wayne Continuum of Care
- Tri-State Literacy Council
- Unlimited Future, Inc.

- Goodwill Industries

Private Sector:

The private sector is an important collaborator in the services and programs associated with the Five Year Consolidated Plan. The private sector brings additional resources and expertise that can be used to supplement existing services or fill gaps in the system. Lenders, affordable housing developers, business and economic development organizations, and private service providers offer a variety of assistance to residents such as health care, small business assistance, home loan programs, and assisted housing, among others.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Huntington is committed to continuing its participation and coordination with social service agencies, housing agencies, community and economic development agencies, County, Federal, and State agencies, as well as with the private and non-profit sectors, to serve the needs of target income individuals and families in the City. The City solicits funding requests for CDBG, HOME, and ESG funds. The City staff provides help and assistance to the public agencies that receive funding.

Discussion:**Monitoring**

The City of Huntington's Department of Development and Planning has the primary responsibility for monitoring the City's Annual Action Plan. The Department of Development and Planning will maintain records on the progress toward meeting the goals and the statutory and regulatory compliance of each activity. The Department of Development and Planning is responsible for the ongoing monitoring of sub-recipients.

For each activity authorized under the National Affordable Housing Act, the City has established fiscal and management procedures that will ensure program compliance and funding accountability. Additionally, the Department will ensure that the reports to the U.S. Department of Housing and Urban Development (HUD) are complete and accurate. The programs will be subject to the Single Audit Act.

For projects, other than CDBG funded activities, a similar reporting format will be used to monitor the Annual Action Plan progress for HOME and ESG activities.

The City of Huntington will provide citizens with reasonable notice of, and the opportunity to comment on its Annual Action Plan in its performance under previously funded CDBG Program Years, and substantial amendments to the Five-Year Consolidated Plan and Annual Action Plans.

The City of Huntington will respond within fifteen (15) days in writing to any written complaints or inquiries from citizens in regard to the CDBG Program, HOME Program, and ESG Program, its housing strategy, or its CAPER. This is described in its Citizen Participation Plan.

The City of Huntington and its sub-recipients shall comply with the requirements and standards of 2 CFR Part 225, which is the cost principles for state and local governments and their subrecipients. In addition, the City will have written agreements with each of its sub-recipients.

The City will monitor its performance with meeting its goals and objectives with its Five Year Consolidated Plan. It will review its goals on an annual basis in the preparation of its CAPER and will make adjustments to its goals as needed.

The City does not have a timeliness of expenditures problem. The City abides by the Federal cost principals and expenditures. In the expenditures of the CDBG and HOME funds for housing construction or project improvements, the City's inspectors will make periodic on-site inspections to ensure compliance with the local housing codes. The City also requires submittal of architectural drawings, site plan, and work specifications for this work. These will be reviewed prior to issuance of building permits and the distribution of CDBG funds or HOME funds.

DRAFT

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City of Huntington and the Cabell-Huntington-Wayne HOME Consortium receives an annual allocation of CDBG, HOME, and ESG funds. Since the City receives these Federal allocations, the questions below have been completed, as they are applicable.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$64,000.00
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$0.00
3. The amount of surplus funds from urban renewal settlements	\$0.00
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$0.00
5. The amount of income from float-funded activities	\$0.00
Total Program Income:	\$64,000.00

Other CDBG Requirements

1. The amount of urgent need activities	\$0.00
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	76.7%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

- 1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:**

The Cabell Huntington Wayne HOME Consortium does not intend to use any other forms of investment other than those described in 24 CFR 92.205(b). Not applicable.

- 2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:**

See attached Resale/Recapture Policy in the Appendix Section of the FY 2023 Annual Action Plan.

- 3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:**

Not applicable.

- 4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:**

The Cabell Huntington Wayne HOME Consortium does not intend to refinance any existing debt for multifamily housing that will be rehabilitated with HOME Funds. Not applicable.

**Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

The City of Huntington's written standards for providing ESG assistance include the following:

- **Coordination** – Each member of the Continuum of Care uses the HMIS System for client data and information. This coordination will be used to determine the services that are to be used to address the needs of the clients.
- **Prioritizing Assistance and Rapid Re-Housing** – Priority will be given to families with children since this is the group that has had the least service in the past and has the greatest need today. The CoC's Rapid Rehousing program prioritizes those who are high acuity and chronic. The CoC-funded programs prioritize families with children, those feeling domestic violence, and those unsheltered.
- **Percentage of Rent and Utilities** – Percentages of costs to be paid will be based on each individual's financial resources, on a case by case basis. Utility costs will not be paid unless arrearages are a barrier to rapid re-housing.
- **Rental Assistance** – A client will only be provided with rental assistance up to one year (12 months).
- **Housing Stabilization** – The average amount of assistance is estimated to be \$1,000 per household for ESG funds.
- **Standards and Procedures Evaluation** – Each individual or family will receive a full evaluation of their needs and case management services that are necessary to stabilize their lives.
- **Essential Services** – Continuum of Care member organizations will provide street outreach on a monthly basis. Families with children will receive first priority for services.
- **Admission, Referral, Discharge, and Length of Stay** – No person will be denied services based on race, color, religion, national origin, sex, sexual orientation or gender identity, or familial status. All shelters will meet the State Fire Marshall's and State Health Department safety regulations. Accessibility for the handicapped will be provided for the disabled. Each client household will be eligible to receive financial and support services to help maintain their housing up to twenty-four (24) months. A list of rules and regulations will be provided to each applicant. A grievance policy and procedures will be in place in each shelter.
- **Assessing, Prioritizing, and Reassessing** – Each family or individual will be assigned a case manager who will follow them throughout the program. A care plan will be developed with the client and evaluated each month.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Cabell Huntington Wayne Continuum of Care joined with two other CoCs in West Virginia to use the Service Prioritization Decision Assistance Tool (SPDAT). This tool was developed by OrgCode Consulting and is used by over seventy (70) communities across the United States. SPDAT links to Service Point, the HMIS system used by the CHW CoC, as well as the other three CoCs in West Virginia. The SPDAT tool utilizes a coordinated entry process that prioritizes assistance based on vulnerability and severity of need to ensure people who require assistance the most can receive services/housing in a timely manner. Outreach teams are designed to include working non-traditional hours and cover the CoC's entire geographic area, focused on those least likely to access assistance. Agencies and local businesses routinely contact outreach teams regarding persons/families needing services. Individuals and families are engaged through outreach, referral efforts, and trust-building among those experiencing homelessness.

The CoC utilizes a "no wrong door approach." A VI SPDAT assessment is conducted (coordinated assessment instrument) to determine need. The individual/family is placed on a "by name list," in order from greatest score to least, and assigned to appropriate housing and services that fit their needs. Housing providers, emergency shelters, behavioral health agencies, hospitals, outreach teams, case managers, and ESG and CoC-funded programs utilize coordinated entry. The CoC's day shelter, Harmony House, employs an engagement specialist whose role is to create relationships with those who are unsheltered and connect them with services.

The Continuum of Care completed the 2023 Point In Time Count in January 2023, however data has not been released to date.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The Continuum of Care, through its ESG Committee, was responsible to make recommendations to the City of Huntington on what projects should be funded. The availability of funds was announced at a Continuum of Care meeting and potential agencies were notified based on an existing list of shelters and programs. The ESG Committee made funding recommendations to submit to the City of Huntington Department of Development and Planning. They then forwarded their recommendations to City Council for approval. The criterion for prioritizing funding is as follows:

HEARTH Performance Indicators:

- Job and income growth for persons who are homeless
- Length of time homeless

Each project was evaluated for cost effectiveness, leverage of other funds, basis of need, number of people served, HMIS participation status, draw down of funds, timeliness, project readiness, prior performance, and agency/organization capacity and experience.

The City submitted the list of proposed projects for approval to HUD. Once the approval is received, agencies will be notified of their award, and a general orientation session will be held, if needed, and the contract process will be initiated by the City.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City of Huntington meets the homeless participation requirement in 24 CFR 576.405(a). There is one (1) formerly homeless person on the Cabell-Huntington-Wayne Continuum of Care Board. Occasionally, there are homeless persons who attend the Continuum of Care general membership meetings. There is one (1) formerly homeless person on the Continuum of Care Steering Committee and there are formerly homeless persons on most of the CoC subcommittees. There are several formerly homeless persons who attend the CoC-wide meeting.

In addition, the Continuum of Care uses two (2) methods for homeless participation:

- Weekly meetings with the Continuum of Care PATH group in which the Engagement/Outreach Worker brings direct service providers together with persons who are homeless at the shelter to hear the clients concerns and link them with the services they need.
- An annual focus group is held whereby all sheltered persons are asked to meet in small groups of seven (7) to eight (8) individuals to answer 10-12 questions. The responses to these questions are included in the Continuum of Care Strategic Plan that is updated each year.

5. Describe performance standards for evaluating ESG.

The City of Huntington continued to consult with the Continuum of Care to determine the ESG funding priorities to assist homeless persons. The Continuum of Care assisted in the decision-making process for the development of the ESG program. The City of Huntington worked with the Continuum of Care to develop performance standards for projects and activities assisted by ESG funds, including reviewing the standards that the Continuum of Care has established for their sub-grantees.

Discussions

CDBG Percentages:

- Administrative Percentage: 19.3%
- Public Service Percentage: 14.4%
- Low- and Moderate-Income Percentage: 76.7%
- Slum and Blight Activities Percentage: 23.3%

CDBG Program Income:

- The City of Huntington anticipates that it will receive \$64,000 in CDBG Program Income during this program year.

HOME Percentages:

- Administrative Percentage: 10.0%
- CHDO Set-A-Side: 15%

HOME Program Income:

- The City of Huntington anticipates that it will receive \$75,000 in HOME Program Income during this program year.

CHDO Organizations:

- The Cabell-Huntington-Wayne HOME Consortium has two (2) CHDO organizations, which are the Housing Development Corporation and Coalfield Development.

HOME Match Requirements:

- The Cabell-Huntington-Wayne HOME Consortium had an excess of HOME Match funds from the previous fiscal year in the amount of \$1,572,302.00. The HOME Match received during the FY 2021 CAPER period was \$3,363.65. The excess match carried over to FY 2021 is \$1,575,665.65.

ESG Match Requirement:

- The City of Huntington will have \$145,321.00 in ESG Match during this program year.