



APPLICATION
For Examination And Appointment



HUNTINGTON FIRE DEPARTMENT
An equal opportunity employer

This application must be filled out in ink in applicant's own handwriting and returned to the Huntington City Clerk's Office located at 800 5th Avenue, Room 16 Huntington, WV 25701. Have questions? Contact Captain Justin Sanders at 304-751-6299.

All applicants must be between 18 and 35 years of age at the application deadline and must have a high school diploma or GED.

Name: _____
Last First M.I.

Current Address: _____

City: _____ State: _____ Zip: _____

Mailing Address (If different from above): _____

City: _____ State: _____ Zip: _____

Telephone (home): _____ Work: _____

Telephone (cell): _____ Email: _____

Date of Birth: _____ Social Security Number: _____

Are you between the ages of 18 and 35? Yes No

Are you a citizen of the United States? Yes No

Do you have a valid driver's license? Yes No

Do you have a high school diploma or GED? Yes No

Have you ever served in the United States Armed Forces? Yes No

Military Branch: _____

Date of entry: _____ Date of discharge: _____

Copy of DD214 attached? Yes No

Have you ever been convicted of a crime? Yes No

If yes, explain: _____



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Education

Schools Attended	Address	Years	Degree or Diploma

Work History

List all previous employers for the last 10 years (list most recent employer first). Use additional pages if needed:

1. Name and address of employer: _____

Position and job description: _____

Worked from: _____ To: _____

Reason for leaving: _____

2. Name and address of employer: _____

Position and job description: _____

Worked from: _____ To: _____

Reason for leaving: _____



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3. Name and address of employer: _____

Position and job description: _____

Worked from: _____ To: _____

Reason for leaving: _____

4. Name and address of employer: _____

Position and job description: _____

Worked from: _____ To: _____

Reason for leaving: _____

May we contact your current employer:

Yes

No



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Please list three (3) personal references. References should not be relatives, current or former employers,

1. Name: _____
Address of Residence: _____
Business Address: _____
Home Phone: _____ Business Phone: _____
Number of years you have known: _____
2. Name: _____
Address of Residence: _____
Business Address: _____
Home Phone: _____ Business Phone: _____
Number of years you have known: _____
3. Name: _____
Address of Residence: _____
Business Address: _____
Home Phone: _____ Business Phone: _____
Number of years you have known: _____

Please list all addresses where you have lived for the last ten (10) years (Use additional pages if necessary):

1. Address: _____
City: _____ State: _____ Zip: _____
Years: From _____ To: _____
2. Address: _____
City: _____ State: _____ Zip: _____
Years: From _____ To: _____
3. Address: _____
City: _____ State: _____ Zip: _____
Years: From _____ To: _____



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If your address or phone number changes after filing of your application, it is your responsibility to notify the City Clerk’s Office of the change. Failure to notify the Clerk’s Office could forfeit your application for employment.

I hereby certify, under penalty of law, that the information contained in the attached application is true, correct and complete to the best of my knowledge and belief. I am aware that should an investigation at anytime show any such misrepresentation or falsification, my application will be rejected, my name will be removed from the eligibility list or I will be dismissed from service. Further, I also authorize the Huntington Fire Department to make all necessary and appropriate investigations to verify the information contained and to verify my transcripts as needed with the appropriate university or college concerning my achieved education.

Applicant’s Signature

Date

HUNTINGTON FIRE DEPARTMENT EMS APPLICATION SUPPLEMENT

Per City of Huntington Fire Department OP EMS-05 see the following statement.

As of July 1, 2012, all personnel hired must complete an approved West Virginia EMT-Basic class prior to the end of their second year of hire. This certification must be maintained throughout their employment.

I, _____, do hereby acknowledge that I have read the above and understand.

Applicant Signature & Date

Witness Signature & Date



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HUNTINGTON FIRE DEPARTMENT GROOMING APPLICATION SUPPLEMENT

Per City of Huntington Fire Department OP A-8 Hair Code, Grooming, Hygiene & Tattoos Standard for Uniformed Members of the City of Huntington Fire Department see the following statement.

As of January 11, 2013, the City of Huntington Fire Department will not appoint anyone who is required to wear a uniform that has visible tattoos, scarifications, and /or brandings that are visible on the head, face, neck or hands while wearing a department issued dress (long sleeve) uniform.

I, _____, do hereby acknowledge that I have read the above and understand.

Applicant Signature & Date

Witness Signature & Date