



**HUNTINGTON**  
**WEST VIRGINIA**  
*Film, Theatre, & Broadcasting*

# APPLICATION FOR FILM PERMIT

**Huntington City Hall**  
**800 Fifth Avenue**  
**P.O. Box 1659**  
**Huntington, WV 25717**

Production Company: \_\_\_\_\_

Name of Film: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Company Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (Business) \_\_\_\_\_ (Cell) \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Feature Film     TV Movie     TV Series     Commercial    Other \_\_\_\_\_

Location of filming (Name and address): \_\_\_\_\_

Date of filming: \_\_\_\_ / \_\_\_\_ / 20 \_\_\_\_ to \_\_\_\_ / \_\_\_\_ / 20 \_\_\_\_ Total number of hours: \_\_\_\_\_

Prep/Wrap up time (See Page 2 "Additional Information") ?     Yes:     No:

In case of inclement weather or other emergency, alternate date: \_\_\_\_\_

Project description (attach additional pages if necessary): \_\_\_\_\_

No. of cast: \_\_\_\_\_ No. of crew: \_\_\_\_\_ No. of extras: \_\_\_\_\_ No. of misc.: \_\_\_\_\_

Equipment parking location: \_\_\_\_\_

Base camp: \_\_\_\_\_

Crew parking: \_\_\_\_\_

Cast parking: \_\_\_\_\_

Catering parking: \_\_\_\_\_

Other on-street parking: \_\_\_\_\_

P.O. Box 1659 | Huntington, WV 25717 | Phone: 304.696.5540 | Fax: 304.696.4493 mayorsoffice@CityofHuntington.com

Street closure requested?     Yes     No    If yes, where? (Please be specific) \_\_\_\_\_

---

---

**\* *Huntington police officers are required for all street closures. No streets may be closed without HPD approval.***

Intermittent traffic control and/or pedestrian traffic control requested?  Yes  No

If yes, where? (Please be specific) \_\_\_\_\_

---

Special equipment and placement (i.e. generators, condors, etc.): \_\_\_\_\_

---

**\**Special effects require approval by HPD and the Mayor's Office of Film, Theatre, and Broadcasting.***

Special effects that will be used (i.e. stunts, animals, gunfire, etc.): \_\_\_\_\_

---

Will the production be moving to another location in the city upon completion?  Yes  No

If yes, please indicate location(s). (Attach another sheet if necessary): \_\_\_\_\_

---

Additional information (include prep/wrap up activities, times, etc.): \_\_\_\_\_

---

---

---

---

---

---

---

---

---

---

---