



FINANCE DIVISION

City of Huntington
Finance Division
P.O. Box 1659 | Huntington, WV 25717
(304) 696-5540, option 4
finance@huntingtonwv.gov

Residential Rental Property Inspection Application

Instructions: Please complete the application for each property and submit by email to finance@huntingtonwv.gov, by mail to City of Huntington ATTN: Rental Registry, P.O. Box 1659, Huntington, WV 25717 or in-person at 800 5th Ave, Room 20.

Contact Information	
Applicant Name:	_____
Applicant Email:	_____
Applicant Phone:	_____

Property Information	
Property Address:	_____
Property Owner:	_____

Rental Property/Dwelling Unit Information	
Number of units:	Number of floors _____
<input type="checkbox"/> Single-Unit (1)	Number of residents per unit _____
<input type="checkbox"/> Two-Unit (2)	Number of bedrooms per unit _____
<input type="checkbox"/> Multi-Unit (3 or more)	Number of bathrooms per unit _____

I hereby certify that I am the property owner or authorized agent qualified to complete this application and the facts and declarations of intent set forth above are true and are intended to be relied upon by the established officials of the City of Huntington. I acknowledge knowingly providing false information may result in fines.

Signature _____ **Date** _____

Office Use Only: Zoning Requirements	
Zoning: _____	Proposed Use: _____
P / SP / NC	Section # _____ Notes: _____

Office Use Only: Inspection Assigned to	
<input type="checkbox"/> Housing Division	<input type="checkbox"/> Inspections & Permits Division
<input type="checkbox"/> Office of the Fire Marshal	
Assigned By: _____	Date Assigned: _____